

# NURSING & MIDWIFERY

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Collaborating Centres For Nursing & Midwifery Development

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2008-2014 Secretariat Report

# LINKS

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GLOBAL NETWORK

NURSING  
AND  
MIDWIFERY

WHO COLLABORATING CENTRES



Volume 1

Nursing & Midwifery Links aims to disseminate information on the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development and publish technical-scientific articles related to Nursing and Midwifery in the light of WHO's program of work.

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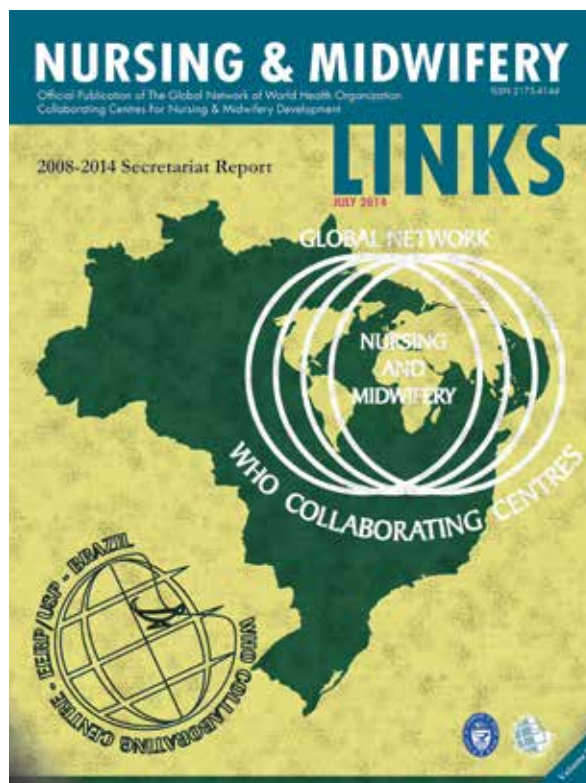
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## **INSIDE THIS ISSUE:**

### **2008-2014 Secretariat Report**

Presentation

1. The Nomination Process, Election and Transition Period
2. The Secretariat's Plan of Action
3. Meetings attended and organized
4. Election of the next Secretariat and Transition Period
5. A brief evaluation of the Secretariat's difficulties and achievements

Acknowledgments



# PRESENTATION

This report highlights the activities developed by the Global Network Secretariat hosted in Brazil, at the University of São Paulo at Ribeirão Preto College of Nursing/WHO Collaborating Centre for Nursing Research Development from July 2008 to July 2014 and the progress achieved in the development and implementation of the Secretariat Plan of Action proposed in the beginning of our mandate. The design of the Plan of Action was founded on the duties of the Secretariat established in art. 13 of the Global Network Constitution and Bylaws, attached to this report

We are publishing all this information in one issue of the Nursing and Midwifery Links aiming at contributing to keeping the history of the Global Network alive which is, in fact, based on the work developed by each one of our 43 members.

The report is divided in the following sections:

1. The Nomination Process, Election and Transition Period
  - 1.1. The Visit to Glasgow Caledonian University School of Nursing, Midwifery and Community Health
  - 1.2. Ceremony of Transfer of the Secretariat Headquarters
  - 1.3. The Official Launch of the Secretariat and the International Symposium “Globalization and Social Determinants of Health: implications for the development of human resources and health systems”
2. The Secretariat’s Plan of Action
  - 2.1. Activities regarding Secretariats’ Plan of Action
3. Meetings attended and organized
4. Election of the next Secretariat and Transition Period
5. A brief evaluation of the Secretariat’s difficulties and achievements

Acknowledgments

We hope you will find this report instrumental in our continuous efforts to strengthen Nursing and Midwifery contributions to health!



**Isabel Amelia Costa Mendes, RN, PhD**  
Secretary-General



**Carla Aparecida Arena Ventura, PhD**  
Executive Coordinator

## 1. The Nomination Process, Election and Transition Period

In December 2006, the Secretariat of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development (GNWHOCC), hosted at Glasgow Caledonian University School of Nursing, Midwifery and Community Health, initiated the nomination process for the next Secretariat. During this period, several Network members asked Professor Isabel Amélia Costa Mendes to think about the possibility of running for this role, considering her previous experience as a member of the Network since its establishment as well as the Chair of the Pan American Network of Collaborating Centers for Nursing and Midwifery (PANMCC) 2003-2005.

After consulting with University leaders and the Ministry of Health in Brazil and given their support to this nomination, Professor Mendes decided to run for the Secretariat together with Dr. Carla A. Arena Ventura, as the Executive Coordinator of the Network. This was the only nomination at that time, which was approved during the Executive Committee Meeting held at the ICN Meeting in May 2007 in Yokohama, Japan, and voted just after by members.

With the official election results in favor of this nomination, from July 2007 to July 2008, the General Secretary-Elect and the General Secretary initiated the transition period, with several online meetings and one

visit to Glasgow Caledonian University.

### *1.1. The Visit to Glasgow Caledonian University School of Nursing, Midwifery and Community Health*

In July 2004, when Glasgow Caledonian University initiated its term as the Global Network Secretariat, the Secretary General was Professor Barbara Parfitt and the Executive Coordinator was Linda Ferguson. During this mandate, due to other international commitments, Professor Parfitt turned on the Secretariat to Professor Valerie Fleming.

In April 2008, in order to begin the transition process, the Secretary General-Elect, Dr. Isabel Amélia Costa Mendes, and the Executive Coordinator-Elect, Dr. Carla A. Arena Ventura visited Glasgow Caledonian University School of Nursing, Midwifery and Community Health and had several meetings with Dr. Valerie Fleming and Lesley Kinloch, Secretary General and Executive Coordinator at the time, respectively.

The visit was a really important opportunity to review the past four years process of work of the Secretariat, the main issues regarding the achievement of common goals and also needs for changes regarding



Preparing for the handover, at a meeting in Glasgow: Valerie Fleming (Secretary-General at the time), Susie Dingle (Executive Coordinator at the time), Isabel Amelia Costa Mendes (Secretary-General elect) and Carla Ventura (Executive Coordinator elect).

the Bylaws.

## **1.2. Ceremony of Transfer of the Secretariat Headquarters**

In June 2008, the Secretary General-Elect, Dr. Isabel Amélia Costa Mendes, and the Executive Coordinator-Elect, Dr. Carla A. Arena Ventura attended the Executive Committee Meeting and the General Meeting of the Global Network in Bangkok, Thailand. During the General Meeting, members voted on São Paulo, Brazil, as the site for the meetings in 2010.

In addition, at the end of the General Meeting, Dr. Valerie Fleming passed on the Secretariat to Dr. Isabel Amélia Costa Mendes. Dr. Mendes' speech highlighted her aim to continue building upon what already had been done by the previous Secretariats.

In order to do that, the new Secretariat conducted an online survey with the purpose to find out what were Members' expectations regarding this new mandate and to develop the Secretariat's Plan of Action.

The survey was sent on May 26th 2008 and the results mainly highlighted the importance of strengthening the communication among the Collaborating Centres and the Secretariat.

### Survey sent

1. How do you expect the GNSec to act in communication: among CC, with WHO, with regional representatives, with other organizations?
2. How do you believe the GNSec can stimulate integration of CC: within the same region, among regions and with WHO and its regional offices?
3. What do you believe should be the GNSec's role in the dissemination of CCs' activities and accomplishments?
4. How do you expect the GNSec to act in strategic planning?
5. How do you believe the GNSec can stimulate collaborative activities among CC: within the same region, among regions and with WHO and its regional offices?

From July to November 2008, the Secretariat concluded the transition process with the prior Secretariat, prepared the Plan of Action, organized

the site of the Global Network and the official launch, which took place on November 27th, 2008.

## **1.3. The Official Launch of the Secretariat and the International Symposium "Globalization and Social Determinants of Health: implications for the development of human resources and health systems"**

The official launch of the Secretariat was organized with the support of Dr. Jean Yan, Chief Scientist for Nursing and Midwifery at the World Health Organization office in Geneva, and Dr. Silvina Malvarez, PAHO Regional Nursing Advisor, as well as Félix Rigoli and José Paranguá de Santana, from PAHO Brazil, and Francisco Eduardo Campos, from the Brazilian Ministry of Health.

During the ceremony, representatives from the Brazilian Ministry of Health, WHO, PAHO, Sigma Theta Tau, the Collaborating Centre from Sydney, besides other authorities in the field of health and education, pronounced their wishes of success and highlighted the potential role of the Global Network and its members in the international health context.

On November 28<sup>th</sup>, the Global Network Secretariat organized the International Symposium "**Globalization and Social Determinants of Health: implications for the development of human resources and health systems**", with 226 participants from 20 countries: Angola, Argentina, Australia, Bolivia, Brazil, Chile, Colombia, Costa Rica, El Salvador, Ecuador, Guinea-Bissau, Honduras, Mexico, Mozambique, Nicaragua, Peru, Portugal, Switzerland, United States and Venezuela. The participants were the first to watch the Portuguese version of the WHO/NIGH video "Nurses and Midwives: Now More Than Ever for a Healthy World!"

In the year that marked the 60th anniversary of WHO and 30 years since the Declaration of Alma-Ata, the event highlighted the renewed attention attributed to primary health care in the international context. At the end of the Symposium, the institutions represented on this occasion proposed the Ribeirão Preto Commitment to Action in Global Health.

## Ribeirao Preto Commitment to Action in Global Health

We, more than 220 nurses, midwives, physicians and other professionals from 20 countries across 4 WHO regions, working in healthcare organizations, communities, universities, governments, non-governmental organizations and the private sector, as participants at the International Symposium - Globalization and Social Determinants of Health: implications for Human Resources and Health Systems, November 28th, 2008, in Ribeirao Preto, Brazil, unanimously endorse this Ribeirao Preto Commitment to Action.

This year, 2008, is the 30th anniversary of the Alma Ata Declaration that launched the Primary Health Care (PHC) movement, thereby advancing the health of all people. We recognize that progress in achieving the Alma Ata goal of health for all has been mixed. Considerable advances have been made but many gaps and inequities still exist. We applaud and join in the United Nations commitment to

achieve the Millennium Development Goals (MDGs), recognizing that several of these goals depend on successful Primary Health Care delivery by qualified personnel.

Upon conclusion of this Symposium, we commit to:

1. Lead delivery of primary health care in all settings of health education and care practice.
2. Ensure care is delivered consistent with quality and safety standards in health systems.
3. Develop an educational framework that supports advanced practice roles and regulations.
4. Prepare health professionals to work in interdisciplinary teams to support primary health care.
5. Promote information and knowledge production that contributes to the development of health systems based on PHC through articulated research, education and service actions.



Official Launch of the Secretariat



International Symposium  
“Globalization and Social Determinants of Health: implications for the development of human resources and health systems”



As a result of this planning period, the Secretariat prepared her Plan of Action, agreed with the Executive Committee members and sent to all members for their feedback. After the full approval of the document, the Plan of Action was presented during the Official Launch of the Global Network.

# GOAL 1

## ENHANCE COMMUNICATION AMONG NETWORK MEMBERS

### ACTION

### ACTIVITIES

1.1. Assure that the Secretary-General's activities representing the GN will be communicated to members

1.1.1. A summary of each activity will be sent to members and will be posted on the site in an area restricted to members. Members will be automatically informed about any new postings.

1.2. Assure that the minutes and financial report of the Executive Committee and General Meetings will be sent to all members

1.2.1. Minutes will be sent to members and will be on the site in an area restricted to members. Members will be informed about any new postings.

1.2.2. Organize an archive (hard copy) with all minutes from the Executive Committee and General Meetings

1.2.3 A financial report of GN membership fee use will be sent to members and posted on the site in a restricted area in August of each year

1.3. Assure that the website will be an effective tool for communicating GN members' activities

1.3.1. Indication of a Task Force to evaluate the website and suggest concrete actions to improve the communication among members

1.4. Develop and publish a three-monthly (March, June, September, December) newsletter about the main activities being developed by WHO, regional offices and other stakeholders about contents related to priority areas, for electronic distribution

1.4.1. Develop the structure of the electronic newsletter

1.4.2. Contact all stakeholders to agree on information/news dissemination forms

1.4.3. Organize and publish material

#### RESPONSIBLE

Global Network Secretariat

#### TIMELINE

Continuous

#### RESPONSIBLE

Executive Committee

#### TIMELINE

September 2009

#### RESPONSIBLE

Global Network Secretariat

#### TIMELINE

September 2009

## GOAL 2 INCREASE THE VISIBILITY OF THE GLOBAL NETWORK OF WHO COLLABORATING CENTRES FOR NURSING & MIDWIFERY

### ACTION

2.1. Enhance Public Relations

### ACTIVITIES

2.1.1. Produce an updated brochure with information on the Network

2.1.2. Produce marketing material from the GN

2.1.3. Publish the NM Links twice a year (June and November)

#### RESPONSIBLE

Global Network Secretariat

#### TIMELINE

September 2009

2.2. Intensify contact with possible stakeholders, as identified by a Task Force of member CC

2.2.1. Indication of a Task Force to suggest options to increase contact with possible stakeholders

#### RESPONSIBLE

Executive Committee

#### TIMELINE

February 2011

## GOAL 3 INTENSIFY COLLABORATION/EXCHANGE AMONG NETWORK MEMBERS

### ACTION

3.1 Develop a pilot project of WHOCC collaborative activities integrated with the Global Programme of Work on Scaling Up Nursing and Midwifery Capacity

### ACTIVITIES

3.1.1 Solicit information on any collaborative activities among member CCs

3.1.2 Map GN members' activities according to the Global Programme of Work on Scaling Up Nursing and Midwifery Capacity

3.1.3 Develop a matrix for joint activities, involving CC's seeking redesignation in 2010

3.1.4 Start, monitor and evaluate joint activities

#### RESPONSIBLE

Global Network Secretariat

#### TIMELINE

May 2009

#### TIMELINE

August 2009

#### TIMELINE

November 2009 and continuous

#### RESPONSIBLE

Global Network Secretariat and Executive Committee

#### TIMELINE

January 2010 and continuous



# GOAL 3 INTENSIFY COLLABORATION/EXCHANGE AMONG NETWORK MEMBERS

## ACTION

## ACTIVITIES

3.2. Organize distinguished lectures four times a year for a target public of Nursing and Midwifery training institutions

3.2.1 Invite GN members from different regions with expertise in priority areas to present a lecture, using Adobe Connect

3.3 Organize a global discussion marathon twice a year

3.3.1 Invite GN members from different regions for a twenty-four hour on-line discussion on a selected theme, so as to cover all WHO regions

3.4. Organize Global Bank of Nursing and Midwifery Training Institutions

3.4.1 Contact potential information sources  
3.4.2 Elaborate TOR for this Bank  
3.4.3 Launch Global Bank

3.5. Organize Global Bank of RLO's (Reusable Learning Objects) and make it available for open access

3.5.1 Request RLO's from GN members, elaborate a structure for open access

3.6. Integrate members' efforts to work in Africa

3.6.1 Identify the history of members' work in Africa

3.6.2 Survey interest in working in Africa in terms of area of collaboration and country, results to be discussed at ICN

3.6.3 Elaborate action plan for implementation and annual evaluation

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

Continuous

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

June 2009

### TIMELINE

November 2009

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

January 2010

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

August 2009

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

October 2009

### RESPONSIBLE

Global Network Secretariat and Collaborating Centres

### TIMELINE

March 2010

# GOAL 4 ASSESS THE STRUCTURAL ORGANIZATION OF THE GLOBAL NETWORK OF WHO COLLABORATING CENTRES FOR NURSING AND MIDWIFERY DEVELOPMENT

## ACTION

## ACTIVITIES

4. Assess the structural organization of the GN of WHO Collaborating Centres for Nursing and Midwifery Development

4.1. Compose a Task Force to assess the structural organization and propose changes based on other WHO networks' experiences and different models

3.3 Organize a global discussion marathon twice a year

3.3.1 Invite GN members from different regions for a twenty-four hour on-line discussion on a selected theme, so as to cover all WHO regions

4.2. Present the proposal to Executive Committee members and then to GN membership in 2010

### RESPONSIBLE

Global Network Secretariat and Collaborating Centres

### TIMELINE

August 2009

### RESPONSIBLE

Global Network Secretariat

### TIMELINE

January 2010

# GOAL 5 REVISE THE GLOBAL NETWORK STRATEGIC PLANNING

## ACTION

5.1. Ask GN members to revise and suggest changes in strategic planning

5.2. Work with the Executive Committee on a proposed new Strategic Planning

5.3. Present the new Strategic Planning at the 2010 GN meeting

5.4. Monitor and evaluate Strategic Planning

### RESPONSIBLE

Global Network Secretariat and Executive Committee

### TIMELINE

October 2009

### TIMELINE

November 2009 and continuous

### TIMELINE

Julu 2010

### TIMELINE

Julu 2010 and continuous

## ***2.1. Activities regarding Secretariats' Plan of Action***

The Secretariat functions as the coordinating body of the Network and has the following duties (art. 13, Global Network Constitution and Bylaws):

- To execute decisions made by the Executive Committee in consultation with the Network.
- To manage the finances of the Network to carry out its activities.
- To promote and maintain relations with members of the Network.
- To collect and distribute relevant information among members of the Network.
- To prepare marketing and publicity materials.
- To disseminate information about the Network to interested institutions and individuals who are not members of the Network.
- To take editorial responsibility for and distribution of the official publication of the Network.
- To facilitate and coordinate Global Network activities, including the application for funds on behalf of the Network to carry out its activities.
- To promote Network goals through liaisons with relevant organizations and groups.
- To maintain records and ensure the safe-keeping of archives and collections of the Network.
- To submit biennial reports to the membership.
- To maintain an up-to-date register of all categories of members and partners of the Network.
- To report to General Membership on behalf of Executive Committee on decisions in a timely manner. The Secretariat may delegate one or more of the above tasks to one or more members of the Network.

Considering the Secretariat's functions cited above, the feedback of Executive Committee Members and WHO Collaborating Centres to the survey, the contributions of Dr. Jean Yan, Coordinator of Health Professions, Nursing and Midwifery Office at WHO and the contributions of the Regional Nursing Advisers for Nursing and Midwifery, a plan of action was designed founded on the following mission assumed by this Secretariat:

***To build upon the structure and work developed by the previous Secretariats and synergistically***

***gather Collaborating Centres around common activities focusing on the goals of WHO.***

The first goal of the plan is to enhance communication among Network members. In order to achieve this goal, the following actions and activities were planned and developed:

1.1. Assure that the Secretary-General activities representing the GN will be communicated to members.

With respect to this action, the documents (agendas, list of attendees, minutes, reports) regarding each activity were posted on the website in the area restricted to members. The meetings attended are listed in item 3 of this report.

**Outcome:** Background documents of meetings posted on the website.

1.2. Assure that the minutes of the Executive Committee and General Meetings as well as the financial reports will be sent to all members.

The minutes were posted in the website. Also, the biannual and financial reports were presented at the General Meetings and were available at the website.

In addition, this Secretariat has organized an archive with the minutes of all the General Meetings held by the Global Network since its creation. The project **“Revisiting the history of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development”** was part of our goal to demonstrate the strength of this group and the potential to increase even more the collaboration among us.

**Outcomes:** For the first time in its history, the Network has an archive of the Minutes of all Meetings since its creation that will be maintained by the next Secretariats, assuring that its history will not be lost.

Of the General Meetings, Minutes of 15, out of 16 meetings, were searched, scanned and made available in the website, being passed on to the next Secretariat in order to keep records of the history of the Network. The following Minutes are available:

General Meetings of 1988, 1989, 1990, 1991, 1992, 1994, 1996, 1998, 2000, 2002, 2004, 2006, 2008,



2010 and 2012.

1988 – Maribor, Yugoslavia, 20-23 April

1989 – Copenhagen, Denmark, 2-3 August

1990 – Galveston, USA, 25-28 April

1991 – Geneva, Switzerland, 2-4 May

1992 – Ferney-Voltaire, France, 30 April-4 May

1994 – Gaborone, Botswana, 2-5 July

1996 – Manama, Bahrain, 3-4 March

1998 – Kyongju, Korea, 27 April

2000 – Manchester, United Kingdom, 24 July

2002 – Chicago, USA, 28 February

2004 – Johannesburg, South Africa, 1-2 March

2006 – Glasgow, Scotland, 5-6 June

2008 – Bangkok, Thailand, 23-24 June

2010 – São Paulo, Brazil, 27-28 July

2012 – Kobe, Japan, 28-29 June

2014 – Coimbra, Portugal, 28-29 July (to be added to the website after the meeting)

Of the Executive Committee Meetings, Minutes of 12 meetings were searched, scanned and made available in the website, being passed on to the next Secretariat in order to keep records of the history of the Network. The following Minutes are available:

Executive Committee Meetings of 1989, 1993, 1994, 1998, 2001, 2002, 2003, 2004, 2006, 2008, 2010 and 2012.

1989 – Copenhagen, Denmark, 5 August

1993 – Madrid, Spain, 21 June

1994 – Gaborone, Botswana, 1 July

1998 – Kyongju, Korea, 26-27 April

2001 – Copenhagen, Denmark, 10 June

2002 – Chicago, USA, 27 February

2003 – Geneva, Switzerland, 17-19 May

2004 – Johannesburg, South Africa, 28-29 February

2006 – Glasgow, Scotland, 3-4 June

2008 – Bangkok, Thailand, 21-22 June

2010 – São Paulo, Brazil, 25-26 July

2012 – Kobe, Japan, 27 June

2014 – Coimbra, Portugal, 26 July (to be added to the website after the meeting)

1.3. Assure that the website will be an

effective tool for communicating GN members' activities.

The Secretariat organized the website of the Global Network which was launched in November 2008. However, this tool was under used by the Global Network Members.

**Outcome:** Global Network of WHO Collaborating Centres for Nursing and Midwifery website.

1.4. Develop and publish a three-monthly Newsletter about the main activities being developed by WHO, regional offices and other stakeholders about contents related to priority areas, for electronic distribution.

The Secretariat developed the structure of the electronic newsletter, which has been published twice a month during five years, totaling 101 issues. The Newsletter's contents were published in a special Edition of Nursing and Midwifery Links, as a second Volume of this Secretariat Final Report.

The Newsletters were published in the website and posts were sent to members and nursing training institutions that were part of our databank in order to inform they were issued.

**Outcomes:** Global Network Newsletters published and sent to WHOCCs and general public.

**The second goal of the plan is to increase the visibility of the Global Network of WHO Collaborating Centres for Nursing and Midwifery.** The activities below were designed to achieve it:

2.1. Enhance public relations

Aiming at enhancing the Network's visibility, the Secretariat published two (2) brochures with information about the Network (in Portuguese and English): one in June 2009 and the other in July 2010.

The Secretariat functions as the coordinating body of the Network. It is housed within a Collaborating Centre elected by the membership of the Network for a period of four years. It is headed by a Secretary General who is the Director of the Collaborating Centre.

# Members of The Global Network

Global Network of World Health Organization Collaborating Centres For Nursing & Midwifery Development

## COLLABORATING CENTRES ELECTED AS SECRETARIAT:

**2008-2012**  
 Institution: University of São Paulo at Ribeirão Preto, College of Nursing, Brazil  
 Secretary General: Prof. Dr. Isobel Amelia Costa Mendes

**2004-2008**  
 Institution: Glasgow Caledonian University, Scotland  
 Secretary General: Professor Barbara Purtilo

**2000-2004**  
 Institution: George Mason University, Fairfax VA  
 Secretary General: Dr Rita M. Carly (ret. in hon)

**1999-2000**  
 Institution: Manchester University, UK  
 Secretary General: Professor Tony Butlerworth

**1994-1999**  
 Institution: Yonsei University College of Nursing, South Korea  
 Secretary General: Dr. Min Jo Kim

**1990-1994**  
 Institution: University of Illinois, Chicago  
 Secretary General: Dr. M. Jo Kim



GLOBAL NETWORK SECRETARIAT OF WHOCCS FOR NURSING & MIDWIFERY DEVELOPMENT

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- 1) IRELAND - Helsinki
- 2) DENMARK - Copenhagen
- 3) USA - Chicago
- 4) JUDENIA - Warsaw
- 5) REPUBLIC OF KOREA - Seoul
- 6) USA - Philadelphia
- 7) BRAZIL - Ribeirão Preto
- 8) PHILIPPINES - Manila
- 9) BOTSWANA - Gaborone
- 10) JAPAN - Tokyo
- 11) SAUDI ARABIA - Medina
- 12) COLOMBIA - Facultad de Bogotá
- 13) USA - San Francisco
- 14) UK - London
- 15) CANADA - Hamilton
- 16) USA - Birmingham
- 17) UK - Glasgow
- 18) USA - Cleveland
- 19) REPUBLIC OF KOREA - Seoul
- 20) USA - New York
- 21) THAILAND - Bangkok
- 22) THAILAND - Bangkok

- 23) GERMANY - Berlin
- 24) JORDAN - Irbid
- 25) USA - Ann Arbor
- 26) MEXICO - Mexico DF
- 27) SOUTH AFRICA - Durban
- 28) SOUTH AFRICA - Pretoria
- 29) USA - Baltimore
- 30) CANADA - Edmonton
- 31) USA - Baltimore
- 32) INDIA - Jaipur
- 33) INDIA - Chandigarh
- 34) THAILAND - Chiang Mai
- 35) USA - New York
- 36) MYANMAR - Yangon
- 37) JAMAICA - Kingston
- 38) PUERTO RICO - San Juan
- 39) JAPAN - Akashi
- 40) HONG KONG - Kowloon
- 41) AUSTRALIA - Sydney
- 42) CHILE - Santiago
- 43) CHILE - Santiago
- 44) USA - Miami

## Information Summary



2009

The Secretariat functions as the coordinating body of the Network. It is housed within a Collaborating Centre elected by the membership of the Network for a period of four years. It is headed by a Secretary General who is the Director of the Collaborating Centre.

**COLLABORATING CENTRES ELECTED AS SECRETARIAT:**

**2008 - 2012**  
 Institution: University of São Paulo at Ribeirão Preto College of Nursing, Brazil  
 Secretary General: Dr. Isobel Amelia Costa Mendes

**2004 - 2008**  
 Institution: Glasgow Caledonian University School of Nursing, Scotland  
 Secretary General: Dr. Barbara Purtilo and Dr. Urvashi Fleming

**2000 - 2004**  
 Institution: George Mason University School of Nursing, USA  
 Secretary General: Dr. Rita M. Carly

**1999 - 2000**  
 Institution: The University of Manchester School of Nursing, Midwifery and Social Work, UK  
 Secretary General: Dr. Tony Butlerworth

**1994 - 1999**  
 Institution: Yonsei University College of Nursing, Republic of Korea  
 Secretary General: Dr. Min Jo Kim

**1990 - 1994**  
 Institution: University of Illinois at Chicago College of Nursing, USA  
 Secretary General: Dr. M. Jo Kim

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GLOBAL NETWORK

NURSING AND MIDWIFERY

WHO COLLABORATING CENTRES

2010

## Logos developed by the 2008-2014 Secretariat



Executive Committee Meeting 2010 - São Paulo - Brazil



General Meeting 2010 - São Paulo - Brazil



Executive Committee Meeting 2012 - Kobe - Japan



Executive Committee Meeting 2014 - Coimbra - Portugal



General Meeting 2012 - Kobe - Japan



General Meeting 2014 - Coimbra - Portugal



In addition, the Secretariat prepared three (3) souvenirs: a handbag, a flash drive with the GN logo and a briefcase.



Handbag



Flash Drive



Briefcase

With respect to the duty of taking editorial responsibility for and distributing the official publication of the Network, the Secretariat published, up to now, eleven issues of the Nursing and Midwifery Links. Besides being handed to members during presence meetings, they were mailed to WHOCCs when published in years when meetings did not occur.

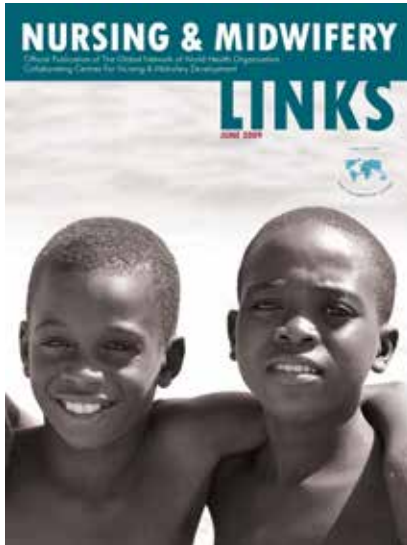
In even years when General Meetings occurred, the Secretariat published special issues of the Nursing and Midwifery Links with members' actions, to be

presented during the General Meetings. Thus, six standard editions, three special ones and two with the Secretariat's report were published during this Secretariat's mandate.

After the Executive Committee and General Meetings in Portugal, 2014, a final digital issue of the Nursing and Midwifery Links will be published with the outcomes of the Conference and meetings held in Coimbra.

# Publication of 11 Nursing & Midwifery Links

## *Nursing and Midwifery Links*



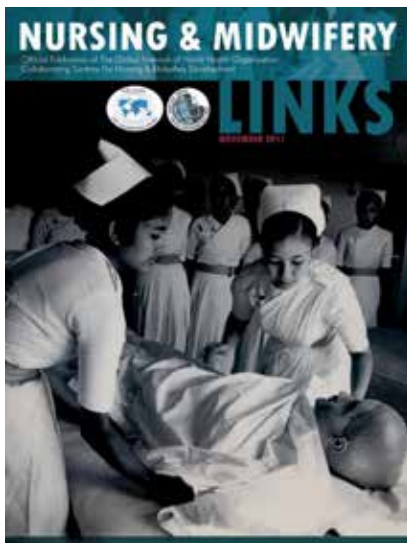
June 2009



January 2010



April 2011



November 2011



December 2012



November 2013

*Special Issues*



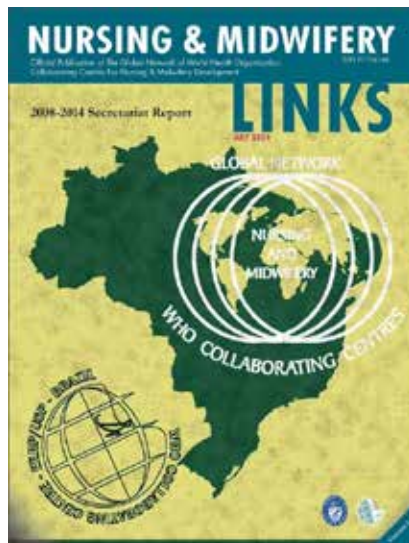
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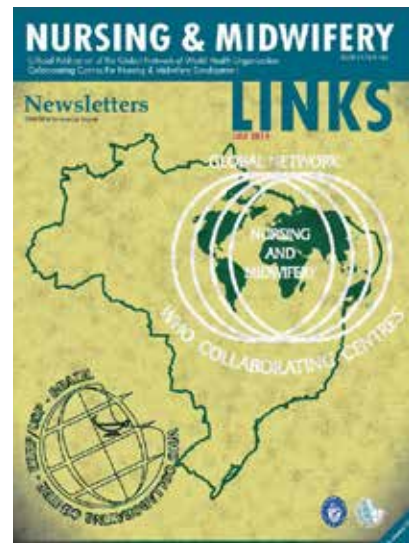
June 2012



June 2014



July 2014  
2008-2014 Secretariat Report - Volume I



July 2014  
2008-2014 Secretariat Report - Volume II



This Secretariat has also developed four institutional videos about the Network activities, available at our website.

## Institutional Videos



Global Network of WHOCC for Nursing and Midwifery 2010



Global Network 25 years Celebration



Global Network Video 2014

### Tool Kit

As a result of suggestions from members during the 2010 General Meeting, the Secretariat produced a tool kit for new members, consisting of three items: a film presenting the Network and the main activities developed in the past years; a slide presentation

explaining the mission, vision and general information on the Network and Collaborating Centres, and a slide presentation on the functioning of the Global Network and its relation and work with stakeholders. This tool kit is sent to new members and the Secretariat keeps close communication with them in order to give information about the Network and possibilities of integration.



Outcomes: 4 GN brochures (two in Portuguese and two in English), 3 GN souvenirs (handbag, flash drive and briefcase), eleven issues

of the Nursing and Midwifery Links published and distributed to members, 4 institutional videos produced and 1 Tool kit.

### 3. Meetings attended and organized

#### Meetings attended

- In March 2008, the Global Advisory Group on Nursing and Midwifery (GAGNM) Meeting in Geneva, Switzerland;
- In September 2008, the Pan-American Nursing and Midwifery Collaborating Centres Network meeting – PANMCC in Washington D.C., USA;
- In February 2009, the Secretary-General Isabel Mendes lead a work mission to set goals with the Ministry of Health and the WHO Country Office in Angola;
- In March 2009, the First Meeting of Focal Points on the Implementation of the Global Programme of Work on Scaling up Nursing and Midwifery Capacity and the 12th Global Advisory Group Meeting (GAGNM) for Nursing and Midwifery Development in Geneva, Switzerland;
- In June 2009, the 24th International Council of Nurses Congress Quadrennial Congress in Durban, South Africa;
- In July 2009, the Global Consultation on the Contribution of Health professions to Primary Health Care and the Global Health Agenda in Geneva, Switzerland;
- In September 2009, the Meeting on Strategic Directions on Strengthening Nursing and Midwifery Services (SDNM) 2009-2015 in Geneva, Switzerland;
- In September 2009, the Pan-American Nursing and Midwifery Collaborating Centres Network meeting – PANMCC in Washington D.C., USA;
- In March 2010, the 13th Global Advisory Group Meeting (GAGNM) on Scaling up Nursing and Midwifery Capacity in Geneva, Switzerland;
- In April 2010, the Secretary General represented the GNWHOCCNM at the Wuhan International Conference 2010 - Community Engagement: Paving the Way to Optimal Health, hosted by the World Health Organization Collaborating Centre for Community Health Services, School of Nursing, The Hong Kong Polytechnic University;
- In May 2010, E-Portuguese Meeting during the World Health Assembly in Geneva, Switzerland;
- In July 2010, the 2010 Annual PANMCC Business Meeting, held in São Paulo, at the

time of the VIII Conference of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development, São Paulo, Brazil;

- In 2010, the Secretariat of the GNWHOCCNM attended Virtual meetings of the Global Alliance for Nursing and Midwifery;
- In October 2010, the Secretariat represented the GNWHOCCNM at the Pan American Nursing Research Colloquium in Santa Catarina, Brazil;
- In 2010, the Secretariat of the GNWHOCCNM attended Virtual meetings on the Strategic Directions on Strengthening Nursing and Midwifery Services;
- In September 2011, the Latin American Association of Nursing School's (ALADEFE) meeting and the Pan-American Nursing and Midwifery Collaborating Centres Network meeting – PANMCC in Coimbra, Portugal;
- In September 2011, the Pan-American Nursing and Midwifery Collaborating Centres Network meeting – PANMCC in Washington D.C., USA;
- In May 2012, the WHO Global Forum for Government Chief Nursing Officers and Midwives and the TRIAD Meeting (WHO-ICM-ICN) in Geneva, Switzerland;
- In May 2012, the Secretariat of the GNWHOCCNM attended a meeting with Mwansa Nkowane, Nursing Technical Officer at WHO Headquarters in Geneva, Switzerland;
- July 2012, the Secretary General lectured about the Global Network to researchers and professors of the University of Surrey, UK;
- In September 2012, the 2012 Annual PANMCC Business Meeting, during the XII Pan-American Nursing Research Colloquium, Miami, USA;
- In October 2012, the Secretariat participated as lecturers of the VI International Meeting of the Nursing Network in Miami, USA;
- In October 2012 the Secretariat represented the GNWHOCCNM at the XIII Pan American research Colloquium 2012, in Miami, USA;
- In September 2013, the VII International Meeting of the Nursing Network of the Americas, the ALADEFE 12th Iberoamerican Conference on Nursing Education and the 7th International Meeting of Nursing Network, Montevideo, Uruguay;

- In September and October 2013, the 2013 Annual PANMCC Meeting. Besides participating in discussions on strategic planning and collaborative activities, the Secretariat of the GNWHOCCNM attended the meeting of the PAHO Directing Council, Washington D.C., USA;

- In 2013, the Secretariat of the GNWHOCCNM took part in technical activities developed by the International Council of Nurses (ICN) and the International Confederation of Midwives (ICM), supported by WHO. The Secretary General participated in the ICN 25th Quadrennial Congress 2013 held in Melbourne, Australia;

- In May 2014, the Secretary General attended the Seminar Celebrating the International Nurses Day and presented the lecture “Nursing leadership and the importance of the Global Network of WHO Collaborating Centres (WHOCCs) for the development of the profession” held in Beijing, China. She also visited the WHOCC for the Development of Human Resources in Health, the Chinese Ministry of Health and participated of the Sino-Luso Seminar on Health Cooperation presenting the following lectures: “The Global Network of WHO Collaborating Centres, its importance and trajectory” and “The WHO Collaborating Centre for Nursing Research Development, Brazil: history, achievements and partnerships”;

- In May 2014, the Global Forum for Government Chief Nursing and Midwifery Officers, organized by WHO, and the Triad Meeting, organized by ICN - International Council of Nurses, ICM - International Council of Midwives, and WHO, held in Geneva, Switzerland. During the event the Executive Coordinator presented the lecture “Contributions of the Global Network to strengthening Nursing and Midwifery through Collaboration”.

### Organization and Coordination of Scientific Conferences:

- 2010 – July 28-30th - São Paulo, Brazil, the VIII Conference Global Network of WHO Collaborating Centres for Nursing and Midwifery Development **“Primary health care: Many Perspectives, One Goal”**. The main goal of this Conference was to share experiences and stimulate discussions related to primary health care renewal. The Secretariat of the Global Network of WHO Collaborating Centres for Nursing and Midwifery

Development organized and hosted its Executive Committee and General Meeting, preceding the mentioned VIII Conference of the Global Network. The meetings and scientific events occurred from July 25th to 30th 2010 in the city of São Paulo, Brazil. The Executive Committee, General Meeting, pre-conference and conference together gathered more than 1195 participants from 34 countries. The Global Network of WHO Collaborating Centres for Nursing and Midwifery Development (GNNMCC) had three unique opportunities to share experiences and develop common goals.



#### **Program:**

28th July 2010

Pre-conference during which 3 workshops will be offered

2:00 PM How does nursing care influence patient outcomes?

2:00 PM Innovative actions to articulate research and practice

2:00 PM Changes in midwifery education to achieve Safe Motherhood

28th July 2010

Conference opening session

7:30 PM Opening Sessions

8:30 PM Opening keynote - Health and Human Development: The Millennium Development Goals and the Renewal of Primary Health Care

Speakers: Princess Muna al-Hussein of Jordan

29th July 2010

08:00 AM Roundtable - Challenges for Nursing and Midwifery to Achieve Primary Health Care Goals

08:00 AM The search for equity in health: Influence of Social Determinants on Health around



the World

11:30 AM Conference: From Alma Ata until Today: the World Health Organization and the Renewal of Primary Health Care

2:00 PM Roundtable - Renewal of Primary Health Care: Perspectives for Nursing and Midwifery Education

2:00 PM Roundtable: Renewal of Primary Health Care: Perspectives for Nursing and Midwifery Care Services

4:30 PM Poster Sessions

30th July 2010

08:00 AM Roundtable - Renewal of Primary Health Care: Perspectives for Nursing and Midwifery Researchs

08:00 AM Roundtable - Renewal of Primary Health Care and the use of information technology

10:30 AM Conference - Health Diplomacy: the role of the State and public health policies for the Renewal of Primary Health Care

11:30 Poster Sessions 1:00 PM Lunch Break

2:00 PM Roundtable - Health as a Human Right: Challenges Posed to Health Professionals in Different Realities

2:00 PM Roundtable: Health Innovations and the Renewal of Primary Health Care: practical and innovative experiences in different health realities

Participants: Representatives from different WHO regions, presenting examples of innovative and creative cases of health professionals who managed to overcome difficulties and guarantee patient care

3:30 PM Poster Sessions

5:00 PM Conference: Nursing and Midwifery leadership for a changing world

6:00 PM Closing Ceremony

6:30 PM Happy Hour



Primary health care: Many Perspectives, One Goal

• 2012 - June 30th-July 1st – Kobe, Japan, the IX Conference Global Network of WHO Collaborating Centres for Nursing and Midwifery Development **“Even with basic health care prepare for the unexpected”** with the support of the WHO Collaborating Centre at the University of Hyogo. The Conference had gathered five hundred participants from 18 countries.



IX International Conference of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development

Theme: Even with Basic Health Care, Prepare for the Unexpected

Program

June 30, 2012

8:30 Registration

9:30 10:00 Opening Ceremony (each person has 5 minutes)

1) Dr. Aiko Yamamoto, as Chair of the Conference, Director of the WHO Collaborating Centre for Nursing in Disaster and Health Emergency Management, University of Hyogo

2) Mr. Toshizo Ido, the Governor of Hyogo Prefecture, Japan

3) Ms. Noriko Kato, Deputy Director, Nursing

Division, Health Policy Bureau, Ministry of Health, Labour and Welfare, Japan

4) Dr. Shin, Regional Director of WHO-WPRO

5) Her Royal Highness Princess Muna Al-Hussein of Jordan

10:00 11:00 - Keynote Speech 1

Moderator Dr. Hiroko Minami

Thema “Global Efforts on DRR through ISDR System”

Speaker Ms. Margareta Wahlström, United Nations International Strategy for Disaster Reduction (UNISDR), Special Representative of the UN Secretary-General for Disaster Risk Reduction

11:00 12:15 - Relay Presentation 1

Moderator Dr. Fongcum Tilokskulchai

1) Speaker Ms. Kathleen Fritsch, Regional Adviser in Nursing, WHO Regional Office for the Western Pacific (WPRO)

Theme “Current Health Issues Facing by Nurses and Midwives in the WPR”

2) Speaker Dr. Prakin Suchaxaya, Regional Adviser for Nursing and Midwifery, WHO Regional Office for South-East Asia (SEARO)

Theme “Current Health Issues Facing by Nurses and Midwives in the SEARO”

3) Speaker Dr. Isabel, Amélia Costa Mendes, Secretary General, Global Network of WHOCC for Nursing and Midwifery

Theme “What WHO Collaborating Centre for Nursing & Midwifery, and Global Network of WHO-CC?”

4) Speaker Professor Samantha Pang, Director of WHO-CC, Head of School of Nursing, Hong Kong Polytechnic University

Theme “Competing ethical obligation in disaster nursing”

12:15 13:30 - Lunch Break

13:30 14:30 - Rely Presentation 2

Theme: “Topic related to the Great East Japan Earthquake Disaster”

Moderator: Dr. Noriko Katada, Chair

of Disaster Committee of Japan Association of Nursing Programs in University, Dean of College of Nursing Art & Science, University of Hyogo.

1) Speaker Dr. Toshiko Yoshida, Dean of School of Nursing, Miyagi University

2) Speaker: Ms. Yoshiko S. Leibowitz, President of Aomori Health University

3) Speaker: Dr. Aiko Yamamoto, Executive Director of Research Institute of Nursing Care for People and Community (WHO Collaborating Centre), University of Hyogo

14:30 15:30 - Relay Presentation 3 (2 persons)

Moderator Dr. Kim Usher

Speaker: Dr. Arturo Pesigan, WHO Kobe Centre, Japan

Theme: “Urbanization, Climate Change and Disasters.”

Speaker: Dr. Megumi Kano, WHO Kobe Centre, Japan

Theme: “Healthy Aging”

15:30 16:00 - Break

16:00 17:30 - Keynote Speech 2

Moderator Dr. Isabel, Amélia Costa Mendes, Secretary General, Global Network of WHOCC for Nursing and Midwifery

Speaker: Dr. Patricia E. Benner, Professor Emerita in the School of Nursing, University of California, San Francisco, USA

Theme: “Nursing Practice and Education”

18:00 20:00 - Reception (Portpia Hotel)

July 1, 2012

9:00 12:00 Oral Presentation with Poster

12:00 13:30 Lunch Break

13:30 16:30 Oral Presentation with Poster

16:30 17:00 Closing

Best Presentation Award: Dr. Aiko Yamamoto Ms. Kathleen Fritch, Regional Adviser in Nursing,

WHO Regional Office for the Western Pacific (WPRO)

Dr. Isabel, Amélia Costa Mendes, Secretary General, Global Network of WHOCC for Nursing and Midwifery

• 2013 November 7-8th, Ribeirão Preto, Brazil, GNWHOCC Secretariat participated in the organization of a scientific event to celebrate the 60th anniversary of the University of São Paulo at Ribeirão Preto College of Nursing. During this event,

the Secretariat organized a panel to celebrate the 25 years of partnership between WHO and the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development, the 25th anniversary of the WHO Collaborating Centre for Nursing Research Development and the 20 years of the PANMCC - Pan-American Nursing and Midwifery Collaborating Centres Network;

## Program:

Nov. 7	9 to 9.30am	Opening
	9.30am	Conference: "Innovation in the contemporary world" <i>Priscila Fernanda Campos de Menezes, PhD (IFSC-USP)</i> Moderator: <i>Silvana Martins Mishima, PhD (EERP-USP)</i>
	10.30am	Coffee break
	11am to 12.30pm	Round table: "Innovation and technology in health: the role of the funding agencies and universities" <i>Margaret Andrea Baumann, PhD (University of McMaster, School of Nursing, Canada)</i> <i>Glaucius Oliva, PhD (CNPq)</i> Roundtable moderator: <i>Marco Antonio Zago, PhD (FMRP-USP)</i>
	12.30 to 2pm	Poster presentation
	2 to 4.45pm	Round table: "Nursing leadership and its network action as innovation drivers"
	2 to 2.15pm	"The Brazilian Collaborating Centre in 25 years of network engagement" <i>Isabel Amélia Costa Mendes, RN, PhD (EERP-USP)</i>
	2.15 to 3.45pm	"Twenty years of Nursing entrepreneurship in the Americas with the PANMCC Network: evolution of its mission and vision" <i>Margaret Andrea Baumann, RN, PhD (University of McMaster, School of Nursing, Canada)</i> <i>Madelaine Naegle, RN, PhD (WHO Collaborating Center in Geriatric Nursing Education, USA)</i> <i>Judy Mill, RN, PhD (University of Alberta, Faculty of Nursing, Canada)</i> <i>Paz Eugenia Soto Fuentes, RN, MSc (Pontificia Universidad Catolica de Chile)</i> <i>Lynda Wilson, RN, PhD (University of Alabama at Birmingham, USA)</i>
	3.45 to 4.45pm	"WHO and its 25 years partnership with the Global Network of Collaborating Centres in Nursing and Midwifery" <i>Mi Ja Kim, RN, PhD (University of Illinois at Chicago, USA)</i> <i>Barbara Parfitt, RN, PhD (Glasgow Caledonian University, School of Nursing, UK)</i> <i>Annette Mwansa Nkowane, RN, PhD (WHO)</i> Roundtable moderator: <i>Carla Arena Ventura, PhD (EERP-USP)</i>
	4.45 to 5pm	Coffee break
	5pm to 6.30pm	Poster presentation

Nov. 8	8.30 to 10am	Round table: "Innovations in nursing education"
	8.30 to 9am	"Challenges for nursing education in a changing world" <i>Barbara Parfitt, RN, PhD (Glasgow Caledonian University, School of Nursing, UK)</i>
	9 to 9.30am	"Innovations and use of distance education in nursing" <i>Isabel Amélia Costa Mendes, RN, PhD (EERP-USP)</i>
	9.30 to 10am	"Innovations and use of simulation in nursing education" <i>Johis Ortega, RN, PhD (University of Miami, USA)</i> Roundtable moderator: <i>Rosalina Aparecida Partezani Rodrigues, RN, PhD (EERP-USP)</i>
	10am	Coffee break
	10.30am to 12pm	Round table: "Innovation and knowledge transfer to health practice"
	10.30 to 11.15am	Knowledge transfer to health practice <i>Eduardo M Krieger, PhD (USP)</i>
	11.15am to 12pm	Knowledge translation into nursing clinical practice <i>Marita G Titler, RN, PhD (University of Michigan, School of Nursing, USA)</i> Roundtable moderator: <i>Cristina Maria Galvão, RN, PhD (EERP-USP)</i>
	12.30 to 2pm	Poster presentation
	2pm	Round table: "Innovations in nursing research"
	2 to 2.30pm	"Inovações na pesquisa qualitativa" <i>Prof. Dr. Alexander M. Clarck (University of de Alberta, Faculty of Nursing, Canadá)</i>
	2.30pm to 3pm	"Inovações na pesquisa de intervenção" <i>Profa. Dra. Emilia Campos de Carvalho- (EERP-USP)</i> Roundtable moderator: <i>Profa. Dra. Rosana Aparecida Spadoti Dantas (EERP-USP)</i>
	3.3pm	Coffee break
	4pm	Closing

- 2014 July 23rd–25th – Coimbra, Portugal, the X Conference of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development **“Nursing, Health and Human Development”**.



**Program:**

July 23rd

17:00

Opening Conference – The role of States in combating health inequities - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Speaker:

Correia de Campos (Professor, National School of Public Health, Universidade Nova de Lisboa; Former Minister of Health)

18:30

Welcoming cocktail “Mondego de Honra” - Main entrance hall of the Conference Centre of the CHUC

19:00

Concert “In Memory of the Dawn in Coimbra” - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With the Classical Orchestra of the Centre Region | Maestro David Wyn Lloyd | Dejan Ivanovic, classical guitar

July 24th

08:30

Free Communications - Campus A

10:30

Conference: Health and Human Development:

Future Challenges - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre  
With simultaneous translation in Portuguese, Spanish and English

Presided by:

Manuel Ferreira Teixeira (Secretary of State for Health)

Speaker:

Constantino Sakellarides (Director of the National School of Public Health. President of the Portuguese Association for Public Health Promotion. President of the European Public Health Association)

11:30

Coffee Break

12:00

Conference - The Challenges of the Millennium and the role of the Collaborating Centres for Nursing and Midwifery Development - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Presided by:

John Daly (Director of the WHO Collaborating Centre of the University of Technology, Sydney)

Speakers:

Isabel Amélia Costa Mendes (Secretary-General for the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development)

13:00

Lunch

14:15

Panel: Nursing and Midwifery in the fight against inequalities: improving access and equity - Regional Nursing Advisers - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Presided by:

Ananda Fernandes (Coordinating Professor, Nursing School of Coimbra)

Speakers:

- Community Health Nursing and improving access and equity: A global perspective - Annette Mwanza Nkowane (Technical Officer Nursing&Midwifery, Health Workforce Department, Health System and Innovation, World Health Organization, Geneva,



Switzerland)

- Nursing and midwifery in the African region: improving access to health services - Magda Awases (Technical Officer, Human Resources for Health on behalf of the Regional Director of the WHO Regional Office for Africa)

- The power of a language network in closing gaps in Health - Regina Ungerer (Coordinator of the ePORTUGUESe network)

- Nursing and Midwifery in the fight against inequalities in the Americas region - Silvia Cassiani (Regional Adviser for Nursing and Health Technicians at PAHO/WHO for the Americas)

- Promoting excellence in nursing in the Eastern Mediterranean Region towards universal health coverage - Fariba Al-Darazi (Regional Adviser for Nursing and Allied Health Personnel at the WHO Regional Office for the Eastern Mediterranean)

- Advancing nursing and midwifery services in the European Region - Galina Perfilieva (Regional Adviser on Human Resources for Health at the WHO Regional Office for Europe)

16:30

Discussion - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

17:00

Free Communications - Campus A

July 25th

08:30

Free Communications - Campus A

10:30

Conference - Universal health coverage: human resources for health and promotion of equity - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Presided by:

Fernando Leal da Costa (Secretary of State Assistant to the Minister of Health)

Speaker:

Gilles Dussault (Director of WHO Collaborating Centre for Health Workforce Policy and Planning)

11:15

Coffee Break

11:30

Panel: Nursing/Midwifery care to better serve the community, ensure quality and fight against inequalities - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Presided by:

Maria da Graça Freitas (Deputy Director-General of Health)

Speakers:

- The use of ICT (telenursing) to promote Health and Well-Being - Pirkko Kouri (Principal Lecturer in Health Care Technology, Savonia University of Applied Sciences)

- Serving the Community, Ensuring Quality: Nurses and Home Care - Paulo Parente (President of the Porto Nursing College)

- Nurses and Midwives in the fight against Violence: Review of the work done and future challenges - Maria Neto da Cruz Leitão (Coordinating Professor, Nursing School of Coimbra)

- Mobilizing Nurses and Midwives to promote health education among teenage girls: a challenge to provide more health for everyone - Maria Antonieta Tyrrell (Professor, Federal University of Rio de Janeiro, Brazil)

13:00 Lunch

14:30

Panel: Training, research and profession of nursing and midwifery - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

Presided by:

Germano Couto (Portuguese Council of Nurses)

Speakers:

- Health Professionals for a New Century: Transforming education to strengthen health systems in an interdependent world - Afaf Meleis (Dean of the School of Nursing, Pennsylvania University)

- Professional Practice: Regulation and Health Policies - Judith Shamian (President of the ICN)

- Positive practice environments: Working conditions and quality care - António Fernando Salgueiro Amaral (Coordinating Professor, Nursing School of Coimbra)

- The midwifery transition: women's needs and workforce requirements for Universal Health Coverage - Petra ten Hoop-Bender (Director of ICS Integreare)

16:30

Closing Conference: The role of civil society in the fight against inequalities and in health promotion - Auditorium of the Conference Centre of the Coimbra Hospital and University Centre

With simultaneous translation in Portuguese, Spanish and English

18:00

Free Communications - Campus A

## Organization and Coordination of Global Network General Meetings during the International Council of Nurses (ICN) Congress

• June 2009 – Durban, South Africa, during the 24th ICN Quadrennial Congress the Secretariat organized a General Meeting that was held at the University of Kwazulu-Natal School of Nursing;

### General Meeting - Durban – South Africa

June 30th 2009 – 3.00 pm

#### Board Room

#### AGENDA

June 30th

3pm - Welcome and introductions

3.15-4pm

1. Discuss Plan of Work and strategies for closer cooperation



General Meeting - Durban, South Africa, 2009



Cocktail Reception Invitation, Durban 2009

- May 2011 – Valletta, Malta, during the ICN 2011 Conference “Nurses Driving Access, Quality and Health” the Secretariat organized a General Meeting;

**General Meeting - Valletta - Malta**  
**May 6th 2011 – 6.00 pm**

Specific Objectives

1. Review main activities developed by the Secretariat from July 2010 to April 2011.
2. Report updates on the activities developed by WHO Collaborating Centres for Nursing and Midwifery.
3. Discuss 2012’s Meetings and IX Conference.
4. Agree on the GNWHOCC Secretariat Election Process.

AGENDA

1. Welcome Remarks  
Isabel Amélia Costa Mendes, Secretary-General, Global Network of WHOCC for Nursing and Midwifery Development
2. Introductions  
Delegates from WHO Collaborating Centres
3. Report of activities developed by the Secretariat from July 2010 to April 2011.  
Isabel Amélia Costa Mendes and Carla Arena Ventura (GNWHOCC)
4. Reports from Members
5. 2012 Meetings and IX Conference of the GNWHOCC for Nursing and Midwifery Development
6. GNWHOCC Secretariat Election Process



General Meeting - Valletta, Malta, 2011

- May 2013 – Melbourne, Australia, during the 25th ICN Quadrennial Congress, the Secretariat organized a General Meeting.

**General Meeting - Melbourne - Australia**  
**May 20th 2013 – 1.00 pm**

Venue: Melbourne Convention and Exhibition Centre  
 Melbourne

- Australia
- Specific Objectives
1. Review main activities developed by the Secretariat from July 2012 to April 2013.
  2. Report updates on the activities developed by WHO Collaborating Centres for Nursing and Midwifery.
  3. Discuss 2014’s Meetings and X Conference.
  4. GNWHOCC Secretariat Election Process.

## AGENDA

### 1. Welcome Remarks

Isabel Amélia Costa Mendes, Secretary-General, Global Network of WHOCC for Nursing and Midwifery Development.

### 2. Introductions

Delegates from WHO Collaborating Centres.

### 3. Report of activities developed by the Secretariat from July 2012 to April 2013.

Isabel Amélia Costa Mendes and Carla Arena Ventura (GNWHOCC).

### 4. Reports from Members.

2014 Meetings and X Conference of the GNWHOCC for Nursing and Midwifery Development (July 24-25 2014, Coimbra, Portugal).

6. GNWHOCC Secretariat Election Process.



General Meeting - Melbourne, Australia, 2013

## Organization and Coordination of the Executive Committee and General Meetings of the Global Network

### Executive Committee and General Meetings

2010 – São Paulo, Brazil – July 25th - 28th 2010

- On July 25th and 26th the Executive Committee gathered five representatives from the WHO regions, as well as, the Secretariat and Executive Coordinator of the GNWHOCCNM. During the meeting, members finalized the organization of the

General Meeting and discussed important governance issues. Following, on July 27th and 28th, representatives from 25 WHO Collaborating Centres joined the General Meeting, as well as Eric Chan, the Coordinator, Health Professions, Nursing and Midwifery, two Regional Advisors (AMRO and SEARO), three consultants linked to WHO and eleven observers. At this meeting, members revisited the history of the Global Network and reviewed actions in the light of WHO guidelines, aiming at developing a feasible strategic plan for the next two years;

## Executive Committee Meeting 25th and 26th July, 2010

**São Paulo, Brazil, Sheraton WTC Hotel  
Room: Santos**

## AGENDA

July 25th

9am: Welcome and introductions

9:30am-12pm:

1. Election of Vice-Chair

2. Confirmation of Executive Committee Members by Region and Period of Office

3. Report from Members

AFRO: Dr. Busisiwe Bhengu

AMRO: Dr. Judy Mill

EURO: Dr. Valerie Fleming

SEARO: Dr. Jariya Wittayasooporn

WPRO: Dr. Il Young Yoo

5. Report from Secretary General

6. Approval of Secretariat report prior to its presentation at the General Meeting

12pm – 1:30pm: Lunch

Shopping D&D Restaurant

1:30pm – 5:30pm:

7. Review of Secretariat's plan of action

8. Review of Task Force terms of reference

9. Review of Strategic Planning

7pm: Dinner

Terraço Itália Restaurant

July 26th

9am-12pm:

10. Synthesis of day 1 and continuing discussion



on strategic planning

11. Review of General Meeting Agenda

12. Discussion on the site for the next Conference

13. Discussion on the election process for the next Secretariat

14. Closing Remarks

12pm – 1:30pm: Lunch

Marigot Restaurant at Hotel Quality Berrini

1:30pm – 5pm:

PANMCC Regional Meeting

WPRO Regional Meeting

7:30pm: Dinner

Fogo de Chão



Executive Committee Meeting - São Paulo, Brazil, 2010

**15th General Meeting  
27 - 28th July 2010**

**Sheraton WTC Hotel  
São Paulo – Brasil  
Room: Ribeirão Preto**

AGENDA

July 27th

8:30am – 9am: Welcome addresses

Dr. Adnei Melges de Andrade, Executive Vice-Rector for International Relations, University of São Paulo

Dr. Sílvia Helena De Bortoli Cassiani, Dean, University of São Paulo at Ribeirão Preto College of Nursing

Dr. Isabel Amélia Costa Mendes, Secretary General, Global Network of WHOCC for Nursing and Midwifery

9am-10:30am:

1. Introductions – Delegates from WHO Collaborating Centres

Welcome address from WHO Director-General, Dr. Margaret Chan (pre-taped)

2. Approval of Draft Minutes of the 14th Global Network General Meeting, June 23rd and 24th, 2008.

3. Report from Secretary-General, Dr. Isabel Amélia Costa Mendes

4. Report from the Coordinator, Health Professions, Nursing and Midwifery at WHO – Dr. Eric Chan

10:30am: Coffee Break

10:30am-12pm:

5. Reports from WHO Regional Advisers for Nursing and Midwifery:

Dr. Silvina Malvarez de Carlino, Regional Office of the Americas (AMRO)

Dr. Prakin Suchaxaya, Regional Office for South East Asia (SEARO)

Room: Gauguin

July 28th

6. Reports from the Global Network Executive Committee members:

AFRO: Dr. Busisiwe Bhengu

AMRO: Dr. Judy Mill

EURO: Dr. Valerie Fleming

SEARO: Dr. Jariya Wittayasoporn

WPRO: Dr. Il Young Yoo

8:30 am – 10 am:

11. Summary of Day 1

Dr. Isabel Amélia Costa Mendes, GNWHOCC Secretariat - Brazil

12. Reviewing Secretariat's Plan of Action

Dr. Isabel Amélia Costa Mendes and Dr. Carla A. Arena Ventura, GNWHOCC Secretariat - Brazil

12pm-1pm: Lunch

Marigot Restaurant at Hotel Quality Berrini

10am-10:30am: Coffee Break

1:30pm-2:30pm:

7. The process of designation and redesignation of WHO Collaborating Centres

Yvonne Dierolf, M.A., MA - Technical Officer Knowledge Management at WHO IER/KMS

10:30am-11:30am:

13. Global Alliance for Nursing and Midwifery (GANM): future plans

Dr. Sandra Land, former PAHO Regional Adviser for Nursing and Midwifery (Illuminate Session)

2:30pm-3:30pm:

8. Revisiting the history of the Global Network: meeting with past secretary-generals

Dr. Mi Ja Kim (1990-1994)

Dr. Valerie Fleming (2006-2008)

Moderator: Dr. Miriam J. Hirschfeld, former Chief Scientist for Nursing at WHO

11:30am – 12pm:

14. Strategic Planning as a key tool to strengthen the Network

Dr. Isabel Amélia Costa Mendes and Dr. Carla A. Arena Ventura, GNWHOCC Secretariat – Brazil

3:30pm: Break

12pm – 1:30pm – Lunch

Marigot Restaurant at Hotel Quality Berrini

4pm-5:30pm:

9. Strategic Directions for Nursing and Midwifery

Dr. Laetitia J. King, Kedibone Health System Consultant

1:30pm – 3pm:

15. Group work

3pm – 3:30pm: Coffee Break

5:30pm:

10. Tribute to Dr. Beverly J. McElmurry, Director of the UIC CON World Health Organization (WHO) Collaborating Centre for International Nursing Development in Primary Health Care (PHC) since its designation from 1987 to 2010

Dr. Mi Ja Kim, Professor and Interim Dean, Director of Academy of International Leadership Development, University of Illinois at Chicago College of Nursing

3:30pm – 5pm:

16. Plenary feedback and facilitated discussion  
Dr. Isabel Amélia Costa Mendes and Dr. Carla A. Arena Ventura, GNWHOCC Secretariat – Brazil

17. Voting the Strategic Planning

5pm:

18. Voting on location for next Global Network Congress

6pm-Adjournment

8pm- Reception Dinner

5:30pm:

Adjournment and Closing Session



General Meeting - São Paulo, Brazil, 2010

2012 – Kobe, Japan – June 27th - 29th 2012;

- The Secretariat of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development organized and hosted its Executive Committee and General Meeting, preceding the mentioned IX Conference of the Global Network. In both meetings, we had the participation of 22 WHO Collaborating Centers, from five WHO Regions. The meetings and scientific events occurred from June 27th to 30th 2012 in the city of Kobe, Japan. The Executive Committee, General Meeting, pre-conference and conference together gathered more than 500 participants from 18 countries and was an excellent opportunity to disseminate the work developed by Nursing and midwifery around the world.

**Executive Committee Meeting  
June 27th, 2012**

**KOBE PORTOPIA HOTEL  
CS room  
Kobe  
Japan**

AGENDA

June 27th

9am - Welcome and introductions

9.30am-12pm

1. Election of Vice-Chair

2. Confirmation of Executive Committee Members by Region and Period of Office

3. Report from Members

AFRO – Mary Moleki

AMRO - Madeline A Naegle  
EMRO - Rowaida Ma'aitah  
EURO - Frank Crossan  
SEARO - Jariya Wittayasooporn  
WPRO - Regina Lee

12pm – 1.30pm Lunch

1.30pm – 5.00pm

7. Review of Secretariat's plan of action

8. Discussion on the election process for the next Secretariat

9. Discussion on the site for the next Conference

10. Closing Remarks

5.00pm – 7.00pm

11. Regional Meetings

4. Report from Secretary General

5. Approval of Secretariat report prior to its presentation at the General Meeting

6. Review of General Meeting Agenda



Executive Committee Meeting - Kobe, Japan, 2012

### **16th General Meeting**

**June 28th-29th, 2012**

#### **Kobe IHD Centre Building**

**3rd floor, Kobe IHD Centre Building**

**Kobe**

**Japan**

#### **AGENDA**

All participants meet at the lobby of Portopia Hotel at 8:10 am. The shuttle bus will leave at 8:20 am for IHD Centre.

June 28th

9:00am - Welcome addresses

Her Royal Highness Princess Muna Al-Hussein,  
Jordan

Mr. Toshizo Ido, the Governor of Hyogo Prefecture, Japan

Mr. Tomoyuki Yosohitomo, the Vice Governor of Hyogo Prefecture, Japan

Ms. Noriko Kato, Deputy Director, Nursing Division, Health Policy Bureau, Japan Ministry of Health, Labour and Welfare

Mr. Alex Ross, the Director of the WHO Center for Health Development in Kobe, Japan

Dr. Kathleen Fritsch, Regional Advisor in Nursing, WHO Western Pacific Regional Office.

Dr. Aiko Yamamoto, Director of the WHO Collaborating Centre for Nursing in Disaster and Health Emergency Management, University of Hyogo

Dr. Isabel Amélia Costa Mendes, Secretary General, Global Network of WHOCC for Nursing and



Midwifery	AMRO - Madeline A Naegle
9:45am-10:15am	WPRO - Regina Lee
Group Photo Session (1st floor)	
Coffee Break	6:00pm-7:30pm
	Welcome Reception at restaurant “Hygia”, ground floor of Kobe IHD Centre Building
10:15am -12pm	
Introductions – Delegates from WHO	
Collaborating Centres	
Welcome address from WHO Regional Advisers for Nursing and Midwifery	The return bus will leave IHD Centre at 7:45 pm for Portopia Hotel via Sannomiya Station.
1. Approval of Draft Minutes of the 15th Global Network General Meeting, July 27th and 28th, 2010	June 29th
2. Report from Secretary-General, Dr. Isabel Amélia Costa Mendes	All participants meet at the lobby of Portopia Hotel at 8:10 am. The shuttle bus will leave at 8:20 am for IHD Centre.
12pm-1pm – Lunch	9am – 11am
	7. Brief presentation by WHOCCs of their activities in the last 2 years (5 minutes each)
1:00pm-3:30pm	
3. Reports from Nursing and Midwifery Unit, WHO	11am - 11:15am - Coffee Break
3.1 Report from WHO Headquarters Mwansa Nkowane (to be reported by Prakin Suchaxaya)	11:15am – 12pm
3.2 Reports from WHO Regional Advisers for Nursing and Midwifery	8. Discussion on the process of nomination for candidates for next Secretariat
SEARO - Prakin Suchaxaya	
WPRO - Kathleen Fritsch	12pm – 1.00pm – Lunch
4. Reports from the Global Network Executive Committee members:	1:00pm – 4:00pm
AFRO – Mary Moleki	9. Plan of Action
AMRO - Madeline A Naegle	- Directory of Schools of Nursing
EMRO - Rowaida Ma’aitah	- Global Bank of Reusable Learning Objects
EURO - Frank Crossan	- 24 Hours Marathon
SEARO - Jariya Wittayasoporn	Dr. Isabel Amélia Costa Mendes and Dr. Carla A. Arena Ventura, GNWHOCC Secretariat – Brazil
WPRO - Regina Lee	
	4pm -4:15pm - Coffee Break
3.30pm - 3:45pm - Coffee Break	
3:45pm-5:45pm	4:15pm-5pm
5. Speech – Dr. Patricia Benner, Professor at University of California at San Francisco, School of Nursing. Challenges and successful experiences in interprofessional and nursing collaboration.	10. Voting on location for next Global Network Congress
6. Panel – Successful experiences of Regional Networks of WHOCCs in Nursing and Midwifery	11. Adjournment and Closing Session
	The return bus will leave IHD Centre at 5:15pm for Portopia Hotel via Sannomiya Station



General Meeting - Kobe, Japan, 2012

**2014 – Coimbra, Portugal**  
**July 26th – 29th**

**Executive Committee Meeting**  
**26th July 2014**  
**Nursing School of Coimbra**

AGENDA

July 26th

9am: Welcome and introductions

9.30am-12pm

1. Election of Vice-Chair

2. Confirmation of Executive Committee Members by Region and Period of Office

3. Report from Members

AFRO - Mary Moleki

AMRO - Rosa A. Zarate Grajales

EMRO - Arwa Oweis

EURO - Kay Currie

SEARO - Wipada Kunaviktikul

WPRO - Regina Lee

4. Report from Secretary General

5. Approval of Secretariat report prior to its presentation at the General Meeting

6. Review of General Meeting Agenda

12pm – 1.30pm: Lunch

1.30pm – 5.30pm

7. Discussion on the site for the next Conference

8. Discussion on the transition for the next Secretariat

9. Closing Remarks

5.45pm – 7.15pm

10. Regional Meetings

In addition, in this period, the Secretariat held distance meetings, through Elluminate, with the members of the Executive Committee.

## **Products of the interaction between the Global Network and the WHO Collaborating Centre for Nursing Research Development**

- From 2008-2014, 101 bimonthly newsletters have been produced to disseminate technical information produced by PAHO and WHO;
- Organization and coordination of the Distinguished Lecture Series via the Elluminate platform, having organized nine lectures from 2008 to 2014, which were recorded and whose link are available on the GN website;
- Organization of the Pan-American Directory of Schools of Nursing. The Secretariat has gathered contact information regarding institutions in

Nursing and Midwifery from the PAHO region. Until now, there are about 1500 institutions in the Directory from the six different WHO regions and it is scheduled for release in September 2014 at the 14th Pan American Nursing Research Colloquium.

### ***2.2. Intensify the contact with possible stakeholders, as identified by a Task Force of Member CCs.***

In the beginning of this Secretariat's term, we developed a framework for the implementation of task forces, with the goal to increase the collaboration among members. Please find below the Terms of Reference for GN Task Forces.

## **Terms of Reference for GN Task Forces**

To achieve a number of key actions established in the Plan of Action, the GN Secretariat proposes the work of members organized in Task Forces. This arrangement will enable members to dedicate their time, attention and expertise to achieve specific goals.

### **Organization**

Task Forces should include seven members: six representing each WHO region, and a coordinator who is an Executive Committee member.

### **Composition**

Executive Committee members will be asked to discuss this proposal with CC's in their region and put forward one representative from their region, to be selected based on expertise in a particular activity area. The Secretariat and Executive Committee members will jointly nominate Task Force coordinators based on the same criterion of expertise.

### **Roles and Responsibilities**

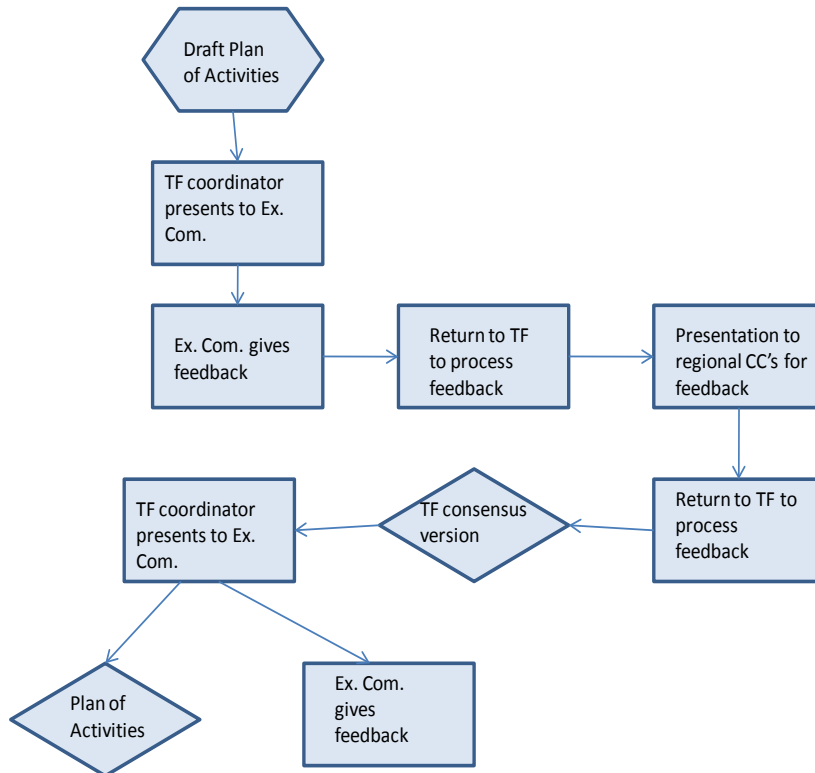
The roles and responsibilities of the Task Force will include but not be limited to:

**Situational analysis.** Task Force members are expected to, based on their expertise and experience, profoundly understand the components and diagnose the problems related to the specific situation they will work on.

**Benchmarking.** Members are expected to seek external references and best practices related to the specific situation they are working on.

**Draft Plan of Activities.** Members are expected to formulate concrete suggestions, based on their understanding and diagnosis and the external references obtained in the previous phases.

Expected Result: Draft Plan of Activities



Expected Result: Final Plan of Activities, including division of responsibilities among Task Force members, timetable and periodical reporting.

Operationalization and monitoring. Task Force members are expected to put in practice the activities established in the Final Plan of Activities, according to the proposed timetable. They are also expected to monitor progress and adapt the Plan when necessary.

Periodical reporting and evaluation. Members should report to the Executive Committee according to the Final Plan of Activities. Executive Committee members are responsible for disseminating Task Force results to Collaborating Centres in their respective regions. Upon concluding all activities established in the Plan, Task Force members are expected to evaluate the entire process and results, suggesting future steps. This evaluation will be forwarded to all Collaborating Centres.

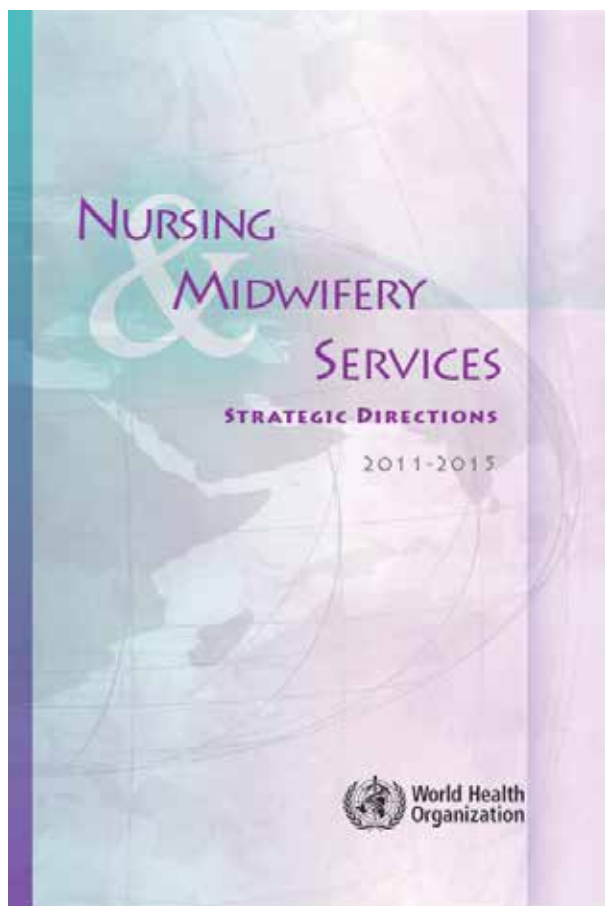


However, it was not possible to implement this model, because there was not a balance among the number of CCs in each region. Thus, Executive Committee Members agreed on postponing the work with Task Forces.

Regarding the contact of the GNWHOCC with possible stakeholders, this Secretariat worked closely with ICN and ICM. The Secretariat also developed a good partnership with WHO Headquarters and could attend as observers meetings held by WHO,

such as the Global Advisory Group for Nursing and Midwifery (GAGNM), the Triad Meeting – organized in partnership with ICN and ICM, the WHO Global Forum for Government Chief Nursing Officers and Midwives, which were all great opportunities to strengthen our relationship.

The Secretary-General and Executive Coordinator similarly participated in the definition of the Strategic Directions for Nursing and Midwifery services 2011-2015.



## Annex 1

### The SDNM process and contributors

In 2007, an SDNM task force was set up to take stock of progress under the 2002–2008 SDNM and to update the objectives, activities and expected results.

Backed by an “environmental scan”, it spent two years conducting extensive face-to-face and teleconference-based consultations with stakeholders at every level, while presenting proposals to constituents for feedback and adapting them accordingly every step of the way. As a result a consensus was reached on:

- a new framework for collective action in 2011–2015
- a unifying vision statement and
- a set of indicators for monitoring and evaluation.

#### Members of the SDNM Task Force

Ennam Abou Youssef	Global Advisory Group on Nursing and Midwifery
Rowaida Al-Maaitah	Global Advisory Group on Nursing and Midwifery
Sanchia Aranda	International Society for Nurses in Cancer Care
<b>Carla A. Arena Ventura</b>	<b>Global Network of WHO Collaborating Centres</b>
David Benton	International Council of Nurses
Agneta S. Bridges	International Confederation of Midwives
<b>Isabel Amelia Costa Mendes</b>	<b>Global Network of WHO Collaborating Centres</b>
Vincent Fauveau	United Nations Population Fund
Valerie Fleming	Global Network of WHO Collaborating Centres
Ragnheidur Haraldsdottir	Ministry of Health, Iceland
Kathy Herschderfer	International Confederation of Midwives
Laetitia J. King	Nursing Consultant, Johannesburg, South Africa
Hester Klopper	Sigma Theta Tau, International Honour Society of Nursing
Wipada Kunaviktikul	WHO Collaborating Centre, Nursing, Chiang Mai University, Thailand

Frances Day-Stirk, the President of ICM, as Director of a former WHOCC, and EURO representative at the Executive Committee from 2011 to 2012, also assisted in the process of integration of the Global Network with ICM, and attended the 15th General Meeting in São Paulo, Brazil, 2010.

From ICN, David Benton, Chief Executive Officer, attended the 2010 Conference ‘Primary Health Care: many perspectives, one goal’, in which the Global

Network lead an Act in honor of Nurses for the International Year of Nurses. The organization of the action was shared with representative institutions such as Sigma Theta Tau Internacional, ICM and ICN. The act took place on July 29th 2010 at 6 pm. In 2011, with ICN’s support, the Global Network sent, on behalf of its 42 WHOCC on Nursing and Midwifery, two letters to the Director-General of WHO regarding the vacancy of the Coordinator, Health Professions, Nursing and Midwifery post at WHO, asking for her support

to solve the lack of nursing's political and scientific representativeness in World Health Organization (WHO) structures. ICN also assisted the Secretariat in the organization of the General Meetings held during the ICN Congresses.

In 2010, invited by Deva-Marie Beck, International Co-Director of the Nightingale Initiative for Global Health (NIGH), the Secretariat took part in the Task Force of the 2010 International Year of the Nurse – 2010 IYNurse, being the Secretary General one of the 12 member 2010 IYNurse International Advisory Board, which was a worldwide network to prepare for and celebrate the 2010 International Year of the Nurse. A related website and video were released and the above mentioned celebration was part of the events held in 2010. In 2014, also invited by Deva-Marie Beck, the Secretary General joined the task force to consult on the content and development to create a video focused on Nurses' & Midwives' roles in Universal Health Coverage (UHC) to be featured during the Conference of Chief Nursing & Midwifery Officers at WHO in Geneva, in May 2014.

Another important stakeholder was the Latin-American Association of Schools and Colleges of Nursing (ALADEFE). As the WHO Collaborating Centre for Nursing Research Development, which hosted the Secretariat, is a member of PANMCC, the Secretariat had the opportunity to contribute in the organization of the PANMCC and ALADEFE meetings and conferences, including the organization of Global Networks meetings during the conferences.

In addition, the Secretariat has intensified contact with the Global Alliance for Nursing and Midwifery (GANM). With this respect, GANM has organized discussion groups after the Distinguished Lecture Series, lead and encouraged by Sandra Land, who had an important online participation through Elluminate Session on a discussion on the future plans of GANM at the 2010 General Meeting.

Sigma Theta Tau Internacional has also been an important partner, being present at the Launch of the GN Secretariat event, having visited the GN Secretariat Headquarters for meetings and supporting events organized by the Secretariat.

Finally, an extremely important partner was

Her Royal Highness Princess Muna Al-Hussein from Jordan. Her contact came to us from Dr. Rowaida Al Maaitah, and HRH was a special guest and speaker at the Opening Ceremony of the VIII Conference of the Global Network in São Paulo, in 2010. Additionally, she was generous to also attend the opening of the General Meeting held in Kobe, Japan, in 2012. Apart from her important speeches and considerations on Nursing and Midwifery, her support to the Global Network was key to increment the visibility of our members' activities.



HRH Princess Muna Al-Hussein from Jordan and General Meeting participants

The **third goal is to intensify collaboration/exchange among Network Members.**

This goal comprehends the following actions:

***3.1. Develop a pilot project of WHOCC collaborative activities integrated with the Global Program of Work on Scaling Up Nursing and Midwifery Capacity.***

Based on the CCs reports, the Secretariat mapped CCs common activities with the purpose to stimulate integrated and joint activities among members. This document was updated and presented at the General Meetings held in São Paulo (2010) and Kobe (2012). In addition, it was updated in 2014 with focus on their alignment with the Millennium Development Goals (MDGs).



Chart1

Global Network Collaborating Centres' Common Terms of Reference

Institutions	Research Development	Strengthening and Expanding Dissemination of Health Information	Contributing to Human Resources Formation and Updating	Collaboration with Government, WHO, other WHO CCs, Organizations, Partnerships at Local, Regional and International Levels	Leadership in Health Promotion	Contributing to Millenium Development Goals	Working with Vulnerable Groups	To Support Health Development through Nursing	Nursing and Midwifery role in Disaster Situations	Work in Europe	Work in Asia	Work in Africa	Work in the Americas
EERP / USP College of Nursing at Ribeirão Preto - University of São Paulo	TR1	TR2	TR3, TR4									TR4	TR4
College of Nursing - University of the Philippines Manila	TR3		TR2	TR4	TR1								
Department of Nursing Education - University of Botswana				TR4, TR5	TR3		TR1					TR2	
Department of Nursing - St. Luke's College of Nursing - JAPAN		TR3	TR4		TR2	TR1							



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University of the West Indies School of Nursing - Jamaica	TR2	TR3	TR1										TR1, TR2
Nurse-Midwifery Education Program, Graduate School of Public Health - University of Puerto Rico			TR1, TR2					TR3					TR2, TR3
University of Hyogo - Research Institute of Nursing Care for People and Community Japan	TR1		TR4	TR5	TR3				TR2, TR4, TR5				



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Faculty of Nursing, Midwifery & Health - University of Technology, Sydney				TR1, TR4	TR2			TR3					
School of Nursing, Midwifery and Community Health - Glasgow Caledonian University		TR8	TR1, TR3	TR2, TR4, TR6				TR5		TR2, TR7			
Frances Payne Bolton School of Nursing - Case Western Reserve University USA			TR1	TR3				TR2					TR3



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Nursing Research Institute – Finland		TR1		TR2, TR3	TR3			TR2		TR3			
College of Nursing - University of Illinois at Chicago		TR1, TR2	TR3			TR1		TR2					TR1
Nursing Health Centre – Slovenia		TR 4	TR 2	TR 3 , TR 4			TR 3	TR 1			Europa and central Asia (both WHO/ EURO)		TR 4
School of Nursing, Faculty of Health and Social Sciences The Hong Kong Polytechnic University	TR3	TR2	TR1	TR3									





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College of Nursing Yonsei University – South Korea	TR4	TR1	TR2	TR1, TR2, TR5				TR3					
School of Nursing - University of Pennsylvania					TR2		TR3	TR1					
Nursing Division College of Health - Sciences, Ministry of Health – Bahrain	TR3	TR4	TR1	TR2, TR3, TR4	TR1								
Asociacion Colombiana de Facultades y Escuelas de Enfermeria	TR3	TR4	TR1, TR3	TR5			TR2	TR2					



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School of Nursing - University of California			TR1, TR3	TR1			TR2	TR3					
School of Nursing, Faculty of Health Sciences - McMaster University	TR3		TR1, TR2, TR4	TR1, TR2, TR6		TR5 (provide expertise for development projects)	TR5 (CIDA project submission for reducing maternal health risks in east Africa)	TR5, TR7	TR5 (provide expert resources for nursing – i.e. in Haiti)	TR5 (CIDA Project sub. For Tanzania/Ethiopia; AKU Collaboration)	TR4, TR7	TR3	
WHO Collaborating Centre for Midwifery - Royal College of Midwives – London - UK				TR1, TR2	TR2, TR4	TR3		TR2, TR5		TR4, TR5			



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SoN University of Alabama at Birmingham		TR1, TR3	TR1, TR2, TR3, TR4	TR1, TR2, TR3	TR2, TR3, TR4	TR1, TR2	TR1	TR1, TR2, TR3		TR1, TR2, TR3	TR1, TR2, TR3, TR4		TR1, TR3 Work in the Americas
School of Nursing Columbia University – USA	TR1		TR3				TR2		TR3				
Faculty of Nursing (Siriraj) - Mahidol University	TR2, TR3, TR5	TR6	TR4, TR5	TR5				TR1, TR3			TR1, TR2, T4, TR5, TR6		
Nursing Association - German Nursing Association		TR3	TR2	TR1						TR1, TR2, TR3			
Faculty of Nursing - Jordan University of Science and Technology	TR5	TR5	TR1, TR2, TR3	TR1, TR3, TR4	TR5			TR4		TR3			TR3



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Escuela Nacional de Enfermeria y Obstetricia Universidad Nacional Autónoma de México	TR2	TR3	TR1, TR2, TR3					TR4					
Office of International Affairs - University of Michigan	TR2, TR3	TR3	TR2, TR4	TR1, TR3, TR5	TR4		TR2						TR5
School of Nursing University of Natal – South Africa		TR3	TR1, TR4, TR5, TR6	TR5			TR2,	TR3					TR1, TR3, TR4, TR5
Institute for Johns Hopkins Nursing - Johns Hopkins School of Nursing - USA	TR4	TR1, TR4		TR1, TR2	TR2			TR2, TR3					



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Department of Advanced Nursing Sciences - University of South Africa - South Africa	TR3		TR1, TR2	TR1, TR4	TR2			TR5				TR2, TR3	
Faculty of Nursing - University of Alberta - Canada			TR1, TR2	TR3			TR4						TR1, TR4
College of Nursing - Christian Medical College and Hospital - INDIA	TR1	TR4	TR2, TR3					TR3					
Division of Nursing, School of Education - New York University - USA	TR3	TR4		TR1, TR2, TR3				TR2					TR1, TR2, TR3



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University of Nursing, Yangon - University of Nursing, Yangon, Myanmar	TR1		TR2, TR3, TR4	TR1, TR4				TR3					
School of Nursing and Health Studies - University of Miami - USA			TR2, TR3			TR2		TR1, TR3					
School of Midwifery - University of Chile			TR1, TR2		TR2			TR2					TR1, TR2
Department of Nursing, Faculty of Medicine, Ramathibodi Hospital Mahidol University	TR2, TR4		TR1, TR4					TR3					



Chart1  
Global Network Collaborating Centres' Common Terms of Reference

Institutions	Research Development	Strengthening and Expanding Dissemination of Health Information	Contributing to Human Resources Formation and Updating	Collaboration with Government, WHO, other WHO CCs, Organizations, Partnerships at Local, Regional and International Levels	Leadership in Health Promotion	Contributing to Millennium Development Goals	Working with Vulnerable Groups	To Support the Development to Improve	Nursing and Midwifery role in Disaster Situations	Work in Europe	Work in Asia	Work in Africa	Work in Americas
Faculty of Nursing - Chiang Mai University - THAILAND	TR1, T2	TR3	TR1, TR3, TR4										
College of Nursing - Catholic University of Korea - SOUTH KOREA	TR5	TR4	TR3	TR1, TR2, TR3				TR2, TR5, TR6			TR6		
National Institute of Nursing, College of Nursing - Post Graduate Institute of Medical Education & Research - INDIA	TR1	TR5	TR2, TR3, TR5	TR4				TR3, TR4					

MDGs Alignment	AMRO	AFRO	EURO	EMRO	SEAR	WPRO	TOTAL
Goal 3	3	0	0	0	1	0	4
Goal 4	11	3	0	0	5	3	22
Goal 5	12	3	0	1	5	3	24
Goal 6	8	2	0	1	2	0	13
Goal 7	1	0	0	0	0	0	1
Goal 8	7	2	0	0	2	3	14

Goal 1: Eradicate Extreme Poverty & Hunger  
 Goal 2: Achieve Universal Primary Education  
 Goal 3: Promote Gender Equality and Empower Women  
 Goal 4: Reduce Child Mortality  
 Goal 5: Improve Maternal Health  
 Goal 6: Combat HIV/Aids, Malaria and other Diseases  
 Goal 7: Ensure Environmental Sustainability  
 Goal 8: Develop a Global Partnership for Development

**Outcome:** Updated Chart with synthesis of CC's common terms of reference and relationship with MDGs.

**3.2. Organize Distinguished Lectures four times a year for a target public of Nursing and Midwifery training institutions.**

The Secretariat elaborated the Terms of Reference for the Distinguished Lectures Series with the main idea to organize four lectures a year, inviting a scholar whose work has had an impact, who is nationally and internationally recognized and has innovative ideas.



## **Program Design for Global Network Distinguished Lecture Series**

### Description:

The Global Network of WHO Collaborating Centres for Nursing and Midwifery (GNWHOCCs) is an international organization of WHO Collaborating Centres and nursing and midwifery leaders with international expertise, committed to maximizing the contributions of nursing and midwifery to health promotion on a local, national and global scale. Its vision is “Health for All through Nursing and Midwifery Excellence”. The members work together on projects to strengthen capacity for scaling-up nursing and midwifery workforce through:

- Quality education
- Interprofessional collaboration in education and practice
- Continuing professional education
- Innovative teaching strategies

As a continuing education strategy, an annual Distinguished Lecture Series is proposed to offer faculty members from GNWHOCCs and other interested faculty updated knowledge on international priority theme areas from a range of different perspectives, with the possibility to exchange state-of-the-art experiences.

### Terms of Reference:

- Provide continuing education programs for nursing and midwifery faculty.
- Adopt a global perspective on priority themes, giving visibility to regional successful experiences.
- Share up-to-date information sources.
- Facilitate the development of international task forces to work on specific projects.

### Structure and Functioning:

Distinguished Lectures are to be held four times per year through the use of the Adobe Acrobat platform. Archives will be made available on the GNWHOCC website.

From 2010 to 2014, we have organized nine lectures using Elluminate. After the Lecture, the recorded presentation was made available through the GNWHOCC website.



Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:



**Patricia E. Benner**

R.N., Ph.D., FAAN  
Professor in the Department of Physiological Nursing in the School of Nursing at the University of California, San Francisco. Director of a National Nursing Education Research Project.



**Distinguished Lecture Series #1**

## EDUCATING NURSES: CREATING A NEW FUTURE

October 13th, 2010

**Session 1**

4:00pm – UCT/GMT Time

6:00pm – Geneva Time

**Session 2**

1:00am – UCT/GMT Time (Oct.14<sup>th</sup>)

8:00am – Bangkok Time (Oct.14<sup>th</sup>)

10:00am – Tokyo Time (Oct.14<sup>th</sup>)



Access at

<https://sas.illuminate.com/m.info?sid=1110&password=M.335DA05C77067136D12A7971764A47>



DLS#1

**Presenter: Patricia E. Benner, R.N., Ph.D., FAAN (AMRO)**

Title: Educating Nurses: Creating a New Future

Date: October 13th 2010



Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:



**Thomas Wong, RN, PhD**

Former Vice President and Chair Professor of Nursing of The Hong Kong Polytechnic University, Hong Kong. He is a senior member of many international health bodies, namely the WHO/PEPFAR Expert Group on Scaling-up of Medical and Nursing Education, Telenursing Network Advisory Group of the International Council of Nurses and Nursing Knowledge International's Board of Directors of Sigma Theta Tau International Honor Society of Nursing. Current President of the Tung Wah College, Hong Kong.



**Distinguished Lecture Series #2**

## Transformative Learning: the case of Nursing Education in Hong Kong

March 30<sup>th</sup>, 2011

**Session 1**

8 pm – Washington D.C – (March 29<sup>th</sup>)

12:00 am – UCT/GMT Time

2:00 am – Geneva

8:00 am – Hong Kong

**Session 2**

8 am – Washington D.C

12:00 pm – UCT/GMT Time

2:00 pm – Geneva

8:00 pm – Hong Kong



Access at

<https://sas.illuminate.com/site/external/launch/meeting.inlp?sid=1110&password=M.14479F84D94A1A03C0F3B5FE334AEF>



DLS#2

**Presenter: Thomas Wong, RN, PhD (WPRO)**

Title: Transformative Learning: the case of Nursing Education in Hong Kong

Date: March 30th 2011



Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #3**



**The Latin American formation of nurses:  
Some Considerations**

**The lecture will be held in Spanish**

**June 22nd**

Time

9:00 am – Colombia

10:00 am – Santiago (Chile),

New York (USA)

11:00 am – Brazil

16:00 – Geneva

22:00 - Hong Kong

23:00 - Japan



Access at

<https://sas.illuminate.com/m.inlp?sid=1110&password=M.6B97BFCD05B7A48A9E6E5ABAC938A2>

**Prof. Maria Consuelo Castrillón Agudelo**

Licensed in nursing by the University of Antioquia with a master's degree in social educative investigation by the same university, and specialized in human resources planning in health by the National School of Public Health by the Oswaldo Cruz Foundation. Faculty of the University of Antioquia. President of the Latin American association of nursing schools and colleges – ALADAFE - in the period from 2001 to 2004. Member of the investigation group "the nursing practice in social context" – GIPECS. Presently is invited teacher in different schools of nursing in Latin American, is assessor of ALADEFE and consulting of scientific magazines.



DLS#3

**Presenter: Maria Consuelo Castrillón Agudelo, RN, PhD (AMRO)**

Title: Transformative Learning: the case of Nursing Education in Hong Kong

Date: June 22nd 2011



Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #4**



**Our Anabasis: A view of midwifery Today**

**September 13th**

Time

09:00 am – USA, New York

10:00 am – Brazil

02:00 pm – UK, London

03:00 pm – Denmark,

Copenhagen

10:00 pm – Japan, Tokyo



Access at

<https://sas.illuminate.com/m.inlp?sid=1110&password=M.FC10346E3A8942370881ED8303191A>

**Dr Valerie Fleming** commenced nursing education in 1974 in Scotland, after qualifying continued studies in midwifery. Has worked in India, Thailand and New Zealand. Experienced in clinical and hospital management positions, Valerie concluded BA in Social Sciences and MA in Nursing. Since completing her PhD in 1994 Valerie was primarily employed in academic institutions in New Zealand and Scotland. Additionally she has carried out consultancies in many parts of the world for the World Health Organization (WHO) and other institutions where her work in curriculum development is held in high esteem. Until the end of 2010 she was Professor and Head of Department of Community, Women's and Children's Health at Glasgow Caledonian University, Director of the World Health Organization Collaborating Centre for Nursing and Midwifery. In 2011 Valerie has been working as a consultant in midwifery for the Royal College of Surgeons Ireland in Bahrain and Zurich University of Applied Sciences. In July she took up the post of Policy Adviser for Nursing and Midwifery in WHO Europe.



DLS#4

**Presenter: Valerie Fleming, RN, PhD (EURO)**

Title: Our Anabasis: A view of midwifery today

Date: September 13th 2011





Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #5**



**The image of nurse and nursing and the challenge of meeting the global need of health professionals**

**March, 19<sup>th</sup> 2012**

**Time**

**10:00 am – USA, New York**

**11:00 am – Brazil**

**02:00 pm – UK, London**

**03:00 pm – Germany, Berlin**

**11:00 pm – Japan, Tokyo**



Access at

<https://sas.illuminate.com/m.jnlp?sid=1110&password=M.FC10346E3A8942370881ED8303191A>

**Dr. Beatrice Kalisch** has conducted numerous research studies including an analysis of images of nurses in the mass media, a comparison of sixteen New York City hospitals in terms of the work environments for nurses, a study of the impact of U.S. federal funds on nursing education and practice, a study of nurse recruitment practices in eighty U.S. hospitals and currently, studies on missed nursing care and teamwork. Dr. Kalisch has authored several books and edited a series of eleven monographs on nursing management published by UMI Press. Her work has reached a wide audience as she has published over 100 articles in journals and has made over 800 presentations throughout the world.



DLS#5

**Presenter: Beatrice Kalisch, RN, PhD (AMRO)**

Title: The image of nurse and nursing and the challenge of meeting the global need of health professionals

Date: March 19th 2012



Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #6**



**Health professionals' education for the 21<sup>st</sup> century: challenges and opportunities**

**April 24<sup>th</sup> 2013**

**Time**

**09:00 am – USA, New York**

**10:00 am – Brazil**

**02:00 pm – UK, London**

**03:00 pm – Geneva, Switzerland**

**10:00 pm – Japan, Tokyo**



Access at

<https://sas.illuminate.com/m.jnlp?sid=1110&password=M.FC10346E3A8942370881ED8303191A>

**Dr. Mário Dal Poz** is Physician, has PhD in Public Health. Associate Professor at the Social Medicine Institute at the Rio de Janeiro State University. Coordinator of the Human Resources Unit at WHO, Geneva, until 2012.



DLS#6

**Presenter: Mario Dal Poz, MD, PhD (AMRO)**

Title: Health professionals' education for the 21st century: challenges and opportunities

Date: April 24th 2013





Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #7**



**Nursing in the European Union in times of economic crisis**

June 14<sup>th</sup> 2013

Time

07:30 am – USA, New York

08:30 am – Brazil

12:30 pm – UK, London

1:30 pm – Geneva, Switzerland

6:00 pm – Japan, Tokyo



**Dr. Gilles Dussault** is Invited Cathedric Professor at the International Health and Biostatistics Unit of the Institute of Hygiene and Tropical Medicine (IHMT), Lisbon, Portugal. He is the Director of the WHO Collaborating Centre for Health Workforce Policy and Planning. His Research Interests are on Production processes and use of health services, human resources for health development, regulation of health professionals, and training of health services managers.



Access at

<https://sas.illuminate.com/m.jnlp?sid=1110&password=M.FC10346E3A8942370881ED8303191A>

DLS#7

**Presenter: Gilles Dussault, PhD (EURO)**

Title: Nursing in the European Union in times of economic crisis

Date: June 14th 2013

Global Network of WHO Collaborating Centres for Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #8**

**“Advanced Nursing Practice: the mistakes and the opportunities”**

**Alex Molasiotis, RN, PhD.**

OCTOBER 9TH 2013

USA, NEW YORK: 8:00 AM - BRAZIL, BRASILIA: 9:00 AM  
UK, LONDON: 1:00 PM - GENEVA, SWITZERLAND: 2:00 PM  
HONG KONG 8:00 PM - JAPAN, TOKYO: 9:00 PM

At the lecture time,  
access the link below:

<http://goo.gl/y6fGXD>



**Professor Molasiotis** is currently the Chair Professor of Nursing, Endowed Professor in Health & Longevity and Head of School of Nursing, The Hong Kong Polytechnic University. He is also the Editor-in-Chief of the European Journal of Oncology Nursing. He has been a Bloomberg International Distinguished Visiting Professor at the University of Toronto and a Visiting Professor at the Australian Catholic University (Sydney), and the National University of Singapore. He is currently Visiting Professor at Wits University, Johannesburg, South Africa and Jiagnan University, Wuxi, China. His research focus is on complex symptoms and the development of interventions to manage chemotherapy-related symptoms, currently focusing on cancer-related fatigue, chemotherapy-related nausea and vomiting, and cough/breathlessness in lung cancer.



GLOBAL NETWORK



DLS#8

**Presenter: Alex Molasiotis, RN, PhD (WPRO)**

Title: Advanced Nursing Practice: the mistakes and the opportunities

Date: October 09th 2013

Global Network of WHO Collaborating Centres for  
Nursing and Midwifery Development presents:  
**Distinguished Lecture Series #9**

**“The characteristics and origins of the  
physical health care issues for persons with  
mental health problems”**

**Kim Usher, RN, PhD.**

**OCTOBER 31ST 2013**

USA, NEW YORK: **5:00 AM** · BRAZIL, BRASILIA: **7:00 AM**  
UK, LONDON: **9:00 AM** · GENEVA, SWITZERLAND: **10:00 AM**,  
AUSTRALIA, CAIRNS **7:00 PM** · JAPAN, TOKYO: **6:00 PM**

**At the lecture time,  
access the link below:**

<http://goo.gl/y6fGXD>



**Kim Usher** is an experienced mental health nurse and researcher. She is currently the Deputy Dean for Graduate Research Studies at the Cairns campus at the James Cook University, Australia, and Director of the WHO Collaborating Centre for Nursing and Midwifery Education and Research Capacity Building in the School of Nursing, Midwifery and Nutrition. Kim is also a member of the Centre for Nursing and Midwifery Research, a Fellow of the Cairns Institute and researcher with the Queensland Tropical Health Alliance (QTHA).



DLS#9

**Presenter: Kim Usher, RN, PhD (WPRO)**

Title: The characteristics and origins of the physical health care issues for persons with mental health problems

Date: October 31st 2013

**Outcomes:** Distinguished Lecture Series delivered to a total of 1300 participants, considering individual and group attendances.

***3.3. Organize a global discussion marathon twice a year.***

This activity was proposed in 2009 and members agreed on its development in 2010, during the General Meeting held in São Paulo. The Secretariat faced difficulties to organize the logistics for the Global

Discussion Marathon. First of all, we were trying to find an appropriate system for this 24 hours interaction. We have approached two companies, but their costs prevented the use of their tools. Finally, we decided to use Elluminate. Therefore, in March 2012, we sent an email to members with a draft schedule and proposed the date of November 14th to develop this activity.

During the General Meeting in Japan, we presented the proposal below to members asking them to organize themselves with the support of the Executive Committee Representative from each region.

## 24h Global Marathon Project

In accordance to the Goal 3 of the Plan of Action, action 3.3, activity 3.3.1, the Global Network of WHO Collaborating Centres (WHOCCs) for Nursing and Midwifery Development proposes a 24h Global Marathon Project.

The general aim is to connect nurses and midwives from all over the world to demonstrate the diversity of the nursing and midwifery actions and activities globally. This activity aims to be an integrated action to reach nurses, midwives and health professionals all around the world. Considering each Collaborating Centre's terms of actions, in the 6 WHO regions, a range of activities can be proposed.

The idea is to have one whole day, every six months, in which members of the Network are put together in groups of 2 Collaborating Centres to coordinate the activities of the marathon for a period of 2 hours. They should work together in planning the activities that will be developed during the marathon.

The Secretariat will suggest the groups of 2 CCs, according to the time zone, and these pairs will plan their work together and send the activities to be developed by them in the 2 hours period. The possible activities include training, discussion, courses, lectures and others that are proposed by members.

There will be no theme limitation, in order to allow Centres to work within their terms of reference or in other relevant theme in the nursing and midwifery area.

The online toll that will host the activity is still under discussion and suggestions from members are welcome.

As to cover the 24 hours period, each group should coordinate activities in a determined 2 hour-period of the day. Members are free to plan any activity that can be carried out online, such as discussions, lectures, courses, statements etc.

Moreover, activities should involve members of CCs' host institutions, such as faculty, undergraduate and graduate students and community members.

Country	City	Collaborating Centre	GMT Area	Country	City	Collaborating Centre	GMT Area	Start	End	Time at GMT	Local Time	Start	End	Time at GMT	Local Time
Australia	Sydney	University of Technology	GMT+11:00	Australia	Melbourne	Deakin Health Services	GMT+10:00	8:00 AM	9:00 AM	8:00 AM	9:00 AM	8:00 AM	9:00 AM	8:00 AM	9:00 AM
Philippines	Manila	University of the Philippines	GMT+8:00	Philippines	Cebu	Yonsei University	GMT+8:00	9:30 AM	10:30 AM	9:30 AM	10:30 AM	9:30 AM	10:30 AM	9:30 AM	10:30 AM
Japan	Akashi	University of Hogo	GMT+9:00	Japan	Tokyo	St. Luke's College of Nursing	GMT+9:00	9:00 AM	10:00 AM	9:00 AM	10:00 AM	9:00 AM	10:00 AM	9:00 AM	10:00 AM
Hong Kong	Kowloon	The Hong Kong Polytechnic University	GMT+8:00	Hong Kong	Changsha	National Institute of Nursing	GMT+8:00	4:30 AM	6:30 AM	4:30 AM	6:30 AM	4:30 AM	6:30 AM	4:30 AM	6:30 AM
Thailand	Bangkok	Ramphong Hospital	GMT+7:00	Thailand	Changsha	Changsha University	GMT+8:00	1:00 AM	3:00 PM	1:00 AM	3:00 PM	1:00 PM	3:00 PM	1:00 PM	3:00 PM
Myanmar	Yangon	University of Nursing	GMT+6:30	India	Hydrabad	Christian Medical College and Hospital	GMT+5:30	7:30 AM	2:00 PM	7:30 AM	2:00 PM	7:30 AM	2:00 PM	7:30 AM	2:00 PM
South Africa	Durban	University of Natal	GMT+3:00	South Africa	Pretoria	University of South Africa	GMT+2:00	9:00 AM	10:00 AM	9:00 AM	10:00 AM	9:00 AM	10:00 AM	9:00 AM	10:00 AM
Brazil	Sao Paulo	University of Botucatu	GMT-3:00	Brazil	Manaus	Manaus Research Institute	GMT-5:00	6:30 AM	8:30 PM	6:30 AM	8:30 PM	6:30 AM	8:30 PM	6:30 AM	8:30 PM
USA	San Francisco	Golden Gate University	GMT-8:00	USA	Memphis	Memphis Health College of Health Sciences	GMT-5:00	6:00 PM	2:00 PM	6:00 PM	2:00 PM	6:00 PM	2:00 PM	6:00 PM	2:00 PM
USA	Minneapolis	Marquette University	GMT-6:00	Germany	Berlin	German Nursing Association	GMT+1:00	1:30 PM	3:30 PM	1:30 PM	3:30 PM	1:30 PM	3:30 PM	1:30 PM	3:30 PM
UK	London	Royal College of Midwives	GMT+0:00	UK	London	Queen's University Belfast	GMT+0:00	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM
USA	Philadelphia	University of Pennsylvania	GMT-5:00	USA	San Juan	University of Puerto Rico	GMT-4:00	4:30 PM	1:30 PM	4:30 PM	1:30 PM	4:30 PM	1:30 PM	4:30 PM	1:30 PM
China	Beijing	University of Chinese Medicine	GMT+8:00	China	Beijing	ACCP/IBN	GMT+8:00	9:00 PM	2:00 PM	9:00 PM	2:00 PM	9:00 PM	2:00 PM	9:00 PM	2:00 PM
Mexico	Mexico DF	Universidad Nacional Autonoma de Mexico	GMT-6:00	Canada	Hamilton	McMaster University	GMT-5:00	7:30 PM	2:30 PM	7:30 PM	2:30 PM	7:30 PM	2:30 PM	7:30 PM	2:30 PM
USA	Cleveland	Case Western Reserve University	GMT-5:00	USA	New York	Columbia University	GMT-5:00	9:00 PM	4:00 PM	9:00 PM	4:00 PM	9:00 PM	4:00 PM	9:00 PM	4:00 PM
USA	Ann Arbor	University of Michigan	GMT-5:00	USA	Baltimore	Johns Hopkins School of Nursing	GMT-5:00	6:30 PM	5:30 PM	6:30 PM	5:30 PM	6:30 PM	5:30 PM	6:30 PM	5:30 PM
USA	New York	New York University	GMT-5:00	USA	Miami	University of Miami	GMT-5:00	6:00 PM	7:00 PM	6:00 PM	7:00 PM	6:00 PM	7:00 PM	6:00 PM	7:00 PM
USA	London	University of the West of England	GMT+0:00	USA	Philadelphia	University of Pennsylvania	GMT-5:00	9:00 AM	8:00 PM	9:00 AM	8:00 PM	9:00 AM	8:00 PM	9:00 AM	8:00 PM
USA	Chicago	University of Illinois at Chicago	GMT-6:00	USA	Birmingham	University of Alabama at Birmingham	GMT-6:00	3:00 AM	9:00 PM	3:00 AM	9:00 PM	3:00 AM	9:00 PM	3:00 AM	9:00 PM
USA	San Francisco	UCSF	GMT-8:00	USA	Atlanta	University of Atlanta	GMT-4:00	4:30 AM	9:30 PM	4:30 AM	9:30 PM	4:30 AM	9:30 PM	4:30 AM	9:30 PM

After discussion during the Meetings, members decided to decline the activity and chose to organize regional joint activities.



### 3.4. Organize a Global Bank of Nursing and Midwifery Training Institutions.

The Secretariat developed the structure of the bank. At first, we built a bank with 1500 institutions from the different WHO Regions.

In October 2011, our CC in Brazil agreed with

PAHO to collaborate with them on the Directory of Nursing and Midwifery Institutions in the Americas. As an output, there are currently 1500 institutions included in the Directory. As a strategy, we will contact country's Nursing Associations to increase this amount and keep it updated. This activity's results are the increasing visibility of Nursing schools and the possibility they will have to interact among themselves within this platform.

Homepage

Features



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School Name

Institution

City

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- France
- Germany
- Ghana
- Guatemala
- Honduras
- India
- Indonesia
- Italy
- Jamaica
- Japan
- Korea
- Lebanon
- Malaysia
- Mexico
- Netherlands
- Norway
- Peru
- Philippines
- Poland
- Portugal
- Russia
- Saudi Arabia
- Spain
- Sweden
- Switzerland
- Taiwan
- Tanzania
- Turkey
- USA
- Venezuela

**Program(s)**

- Health Care Professional Program (2 years)
- Enfermeria Universitaria

Argentina **Universidad Adventista del Plata**

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- Português

## Identification

School Name Universidade de São Paulo - USP  
Escola de Enfermagem de Ribeirão Preto - EERP

Country [Brasil](#)

Character University

Dependency Private University

**Institution** Program(s) Research Groups Scientific journals

## Location

School Address Avenida dos Bandeirantes, 3900 - Bairro Monte Alegre Ribeirão Preto, SP

Phone (16) 3602-3381 (16) 3633 0379

Fax (55 16) 3602-0518

Email [director@eerp.usp.br](mailto:director@eerp.usp.br) [cock@eerp.usp.br](mailto:cock@eerp.usp.br)

URL <http://www.eerp.usp.br> [www5.usp.br](http://www5.usp.br)

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Title

Public School  Yes  
 No

Country

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Id	Institution	Country	
277	University of the Netherlands Antilles	Antilla Holandesa	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
231	Universidad Adventista del Plata	Argentina	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
124	Universidad Austral	Argentina	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
1137	Universidad Católica de Córdoba	Argentina	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

### New Institution

## Identification

Select language ▾

School ID

Name of university / institution which depends:

Entity reporting directly:

Name of the Nursing School:

Character  University  
 Non University

Dependency  Private University  
 Public University

### New School

**Outcome:** the Global Bank of Nursing and Midwifery Training Institutions. *available for open access.*

### ***3.5. Organize a Global Bank of RLOs (Reusable Learning Objects) and make it***

The Secretariat worked on a databank with email addresses of Nursing and Midwifery professors from the 44 Collaborating Centres.

## **Bank of Reusable Learning Objects (BRLOs)**

### Objective

To gather and disseminate information that can be useful for the education of nurses and midwives, creating a free online digital database of Reusable Learning Objects (RLOs).

### Background

This project is based on the absence of such resources in the nursing area and aims to make access to learning sources easier for nursing students and professionals, so that they can search in this database/website and find enough and useful material.

### Purpose

To contact nursing professors and researchers in all WHO regions and ask for materials of their own authorship that can be available to this purpose. Materials can be of any type that is judged useful to the project such as texts, books, articles, videos, interviews and other medias, which can be in any language.

### Organization

Materials will be posted on the website and its access will be free to everyone at the website <http://www.eerp.usp.br/globalnet>. Nursing professors and researchers will receive periodical information about the use of their works. Users and contributors will register at the website and users will make an evaluation of the materials used, enabling GNWHOCC to have statistics on it. Data regarding the registers will be for internal use only and will not be available to public.

Email to send materials [globalnet.rlo@gmail.com](mailto:globalnet.rlo@gmail.com)

Materials will be requested in the areas below. This list, however, does not exclude other themes of works, and any material judged useful to our project can be sent:

- Cardiologic nursing;
- Communitarian nursing and in Primary Health Care;
- Fundamentals/Theories of nursing;
- Informatics in nursing;
- Midwifery;
- Nephrology nursing;
- Neurologic nursing;
- Nursing in adult health;
- Nursing in child health;
- Nursing in elder health;
- Nursing in emergency and disasters;
- Nursing in environmental health;
- Nursing in intensive care;
- Nursing in maternal and neonatal health;
- Nursing in mental health;
- Nursing in sport's health;
- Nursing in urgency and trauma;
- Nursing in women health;
- Nursing in occupational health;
- Oncologic nursing;
- Service management in nursing.

However, in 2012, Executive Committee Members agreed to discontinue this activity, as there are many problems related to intellectual property, reliability and difficulty to assure the quality of the materials.

### ***3.6. Integrate members' efforts to work in Africa.***

In July 2010 the Workshop 'Nursing in Brazil and in the Portuguese Speaking Countries in Africa: building cooperation and integration bonds' was held in São Paulo, Brazil. It had the participation of leader nurses from Portuguese Speaking Countries in Africa (PALOP) who act in the public sector in Nursing

teaching, research and practice, in the management of care services and in the presidency of Nursing Associations.

The aims of the workshop were to develop focus groups to identify weaknesses and potentialities of Nursing and possibilities for cooperation among participating countries. It was an initial step for the development of a common project in Africa. The workshop was developed in partnership with the E-Portuguese Network and the project to support the development of human resources for health in the PALOP, financed by the European Union with funding from the 9th European Development Fund (EDF).

## **Workshop: Nursing in Brazil and in Portuguese Speaking African Countries: building ties for cooperation and integration**

July 27th 2010 - Sheraton Hotel - Ribeirão Preto Room - São Paulo, Brazil

Objectives: To share information and data on nursing in countries represented, to identify weaknesses and strengths of the profession and to foster initial possibilities for Cooperation.

Results: A statement will be written at the end of the workshop outlining the specificities of Nursing in each country, their weaknesses and strengths (situational diagnosis).

Program:

9am: Opening: presentation of participants and of the work plan

9:30am: Nurse Leaders and their role in the health team - Dr. Maria Auxiliadora Trevizan

10:30am - Break

11am – 13pm - Individual Presentations on Nursing in each country represented:

Angola

Cape Verde

Guinea Bissau

Mozambique

Sao Tome

13 – 14am - Lunch

14 – 17pm - Discussion addressed on the possibilities of cooperation among countries, in order to minimize the weaknesses and maximize the opportunities.

Preparation of a summary statement of the meeting.



Based on the discussions held during the Workshop, CC members discussed this possibility in the meeting held in Brazil. However, due to the amount of different actions to be implemented, we decided to prioritize other activities focusing on integrating even more the CCs.

The **fourth goal** is to assess the structural organization of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development. The following actions are included in this goal:

***4.1. Assess the structural organization of the GN of WHO Collaborating Centres for Nursing and Midwifery Development.***

In order to understand the view of different members regarding the structure of the GNWHOCC, the Secretariat organized during the Meetings the following sessions:

2010 - São Paulo, Brazil

Revisiting the history of the Global Network: meeting with past secretary-generals

Dr. Mi Ja Kim (1990-1994)

Dr. Valerie Fleming (2006-2008)

Moderator: Dr. Miriam J. Hirschfeld, former Chief Scientist for Nursing at WHO



Valerie Fleming, Isabel Mendes and Mi Ja Kim

2012 – Kobe, Japan

Panel – Successful experiences of Regional Networks of WHOCCs in Nursing and Midwifery - (AMRO – WPRO):

Andrea Baumann, Madeline Naegle and Regina Lee.

During these sessions, there was a common voice on the importance of having a flexible structure and the maintenance of the work in the way it has been developed up to this moment.



AMRO Members at General Meeting 2012



WPRO Members at General Meeting 2012

The **fifth goal** is to revise the Global Network Strategic Planning process.

The Strategic Plan was revised during the meeting in 2010, with the inclusion of the activities proposed in the Plan of Action, which were already mentioned above.



# Global Network of WHO Collaborating Centres for Nursing and Midwifery Development

## Strategic Plan for 2010-2014

### Vision

Health for All through Nursing and Midwifery Excellence

### Mission

The Mission of the Global Network is to maximize the contribution of nursing and midwifery in order to advance Health for All in partnership with WHO and its member states, member Centres, NGOs, and others interested in promoting the health of populations. The Network will carry out advocacy and evidence based policy activities within the framework of WHA and regional resolutions and the WHO Programs of work.

### Guiding Principles for 2010 – 2014

The following principles will guide the Centres and acknowledge that partners of the Global Network are the WHO headquarters, WHO regional office, WHO country office, Collaborating Centres and their partners.

- Advance Health for All through advocacy, education, research and evidence based policy activities;
- Involve and support all Centres in the principal activities of the Network and the WHO priority areas;
- Utilize and demonstrate the network's unity in diversity;
- Share knowledge, skills and resources on an ongoing basis;
- Develop Centres individually and the Network as a whole;
- Promote communication that is clear, focused, disseminated, factual and timely;
- Recognize and seek involvement with relevant stakeholders, nationally and internationally.
- Ensure all Network activities are built on an ethical issue.

### Operating Principles for 2010 – 2014

- All Centres actively support the mission and are committed to the goals, objectives, and principles of the Network.
- The Network will be managed in accord with its mission and goals.
- Management of the Network will utilize participation of its member Centres in strategic and collaborative arrangements necessary to complete its work and produce outcomes.
- The secretariat has ultimate responsibility for the coordination and communication of the Network in collaboration and consultation with member Centres.
- Long range strategic plan takes place on a four-year cycle.
- Evaluation of strategic plans takes place every two years in conjunction with each biennial meeting. Goals are formed and adjusted taking into account accomplishments to date and emerging priorities.

### GOAL I:

Promote global human resource development through advocacy and evidence based policy activities.

## GOAL I:

Promote global human resource development through advocacy and evidence based policy activities.

Objective 1: Dissemination of best practice tools and policies for support of human resource development .			
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Organize a global bank of Nursing and Midwifery institutions	Secretariat	Database with 6000 Nursing and Midwifery training institutions	May 2011
Publish outcomes in Nursing and Midwifery Links and GN website	Secretariat	Journal and web site are recognized reference sources	Continuous
Action organize a distinguished lectures series			
Objective 2: Review and update implementation of WHA relevant to nursing			
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Formulate position papers relating to the proposals in a timely manner, and in response to WHO changes.	All Centres	Position paper and published policies reflect current WHO strategies	Continuous

## GOAL II:

Promote the health of the population through community participation, empowerment and partnership.

Objective 1: Identify, support the development, and evaluate the effective implementation of projects that would promote the health of vulnerable groups within the context of the Millennium Development Goals (MDG) Millennium Development Goals:			
<ul style="list-style-type: none"> <li>- Eradicate extreme poverty</li> <li>- Promote gender equality and empower women</li> <li>- Reduce material mortality diseases</li> <li>- Ensure environmental sustainability</li> </ul>		<ul style="list-style-type: none"> <li>- Achieve universal primary education</li> <li>- Reduce child mortality</li> <li>- Combat HIV/AIDS and other communicable diseases</li> <li>- Develop global partnerships for development</li> </ul>	
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Based on the map of common GN members' activities, organize a task force to explore the feasibility of a project in the AFRO region			
Organize the Distinguished Lectures Series four times a year, according to the proposed terms of reference and offered twice in the same day			
Organize a Global Discussion Marathon twice a year (invite GN members from different regions for a 24 hour discussion on a selected theme, so as to cover all WHO regions)			
Objective 2: Global Network is aware, sensitive and responsive to emerging health care issues and crises .			
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Assess, monitor and track emerging health crises	All Centres		
Keep lines of communication open and disseminate information regarding crises across centres			

### GOAL III:

Maintain a communication process that is efficient and effective

Objective 1: Create meaningful and accessible communication among WHO regional offices & Collaborating Centres			
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Develop formal strategy for working with WHO:  . Bi-annual(or at least annual) meeting with WHO Senior Scientist for Nursing and Midwifery; . Regularly scheduled meeting with WHO Director for Human Resources for Health; . Continued representation on GAG Committee.	Secretariat	Achievement of common and agreed outcomes between GN and WHO	Continuous
Task on Governance of the Global Network (to assess the structural organization and propose changes based on other WHO networks experiences and different models).			
Objective 2: Communicate the work of the Network / Collaborating Centres through dissemination of the results of work groups on selected themes, e.g. home based care, HIV/AIDS, workforce issues.			
Action	Individual/Group Responsible	Outcome	Date to be Accomplished
Organize global bank of reusable learning objects and make it available for open access			

## 4. Election of the next Secretariat and Transition Period

The process to start the election for the next Secretariat was initiated in May 2011, by updating and sending members the “Guidelines for Collaborating Centres Interested in Running for Election as Secretariat”.

### GUIDELINES FOR COLLABORATING CENTRES INTERESTED IN RUNNING FOR ELECTION AS SECRETARIAT

Document Created by L Arietti  
Document Updated by C Ventura, 2013

SECTION I Policy and Procedures for Election of the Secretariat

SECTION II Duties and Procedures of the Secretariat as set out in the Constitution

SECTION III Executive Coordinator’s job description

SECTION IV Resources used by the University of São Paulo at Ribeirão Preto College of Nursing to meet requirements of running the Secretariat

## SECTION V Nomination Form for Collaborating Centres wishing to serve as Secretariat

### Proposed Timeline for Nominations/Election:

- May 2013: Guidelines circulated to membership with Call for Nominations.
- May 13 - 31 2013: Period for nominations for new Secretariat.
- June 2013: Executive Committee reviews nominations for eligibility; eligible nominations and ballot form circulated to membership.
- July 2013: Result of election announced.
- July 2013–June 2014: Orientation period.
- July 1 2014: New Secretariat commences.

## SECTION I: Policy and Procedures for Election of the Secretariat

### Policy approved by Global Network, August 2002

1. A Secretariat is chosen one year before the due transition date;
2. The Secretariat-elect works with the existing Secretariat during its last year to ensure a smooth transition;
3. A Collaborating Centre seeking or accepting nomination as Secretariat must be able to demonstrate:
  - a. sufficient financial, human and technological resources to carry on the functions of the Secretariat;
  - b. commitment for four years;
  - c. goals for their tenure as Secretariat;
  - d. track record/evidence of similar work.
4. A Collaborating Centre seeking or accepting nomination as Secretariat must have been a Collaborating Centre for a minimum of four years to be eligible. [May 2013 – the collaborating centres in Australia (James Cook University) and China (Peking Union Medical College) are not eligible to stand for nomination since they were first designated after June 2009. All other CCs are eligible.]
5. A Collaborating Centre seeking or accepting nomination as Secretariat should preferably, but not necessarily, be from a different WHO region than the existing Secretariat. In the case of competition between one or more Collaborating Centres for the role of Secretariat, preference is given to qualified Collaborating Centres in a different region than the existing Secretariat (except in the case of a CC standing for a second term). [History of Regions hosting Secretariat since 1990, AMRO, WPRO, EURO, AMRO, EURO, AMRO]
6. A Collaborating Centre is elected as Secretariat. The Director of the Centre is the Secretary General. Therefore, when considering the role of Secretariat, a Collaborating Centre should consider the future continuity of the Director's position, and/or the availability of qualified and experienced back-up personnel.
7. Under no circumstances will the Secretariat remain in the same Collaborating Centre for more than eight years or the same WHO Region for more than 12 years.

### Procedures approved by Global Network, August 2002

1. The existing Secretariat circulates adequate information in advance of an election to allow a Collaborating Centre to determine its readiness to serve as Secretariat;
2. The existing Secretariat seeks nominations in a standardized format and advises the membership of the nominees;
3. A Collaborating Centre may be nominated (with the approval of the nominee) or may self-nominate;



4. The Executive Committee provides oversight on the nomination and election procedures. In the case of an Executive Committee member's Collaborating Centre seeking or accepting nomination as Secretariat, that member withdraws from the process. [May 2013 Current Executive Committee Members]:

- AFRO – University of South Africa, South Africa
- AMRO – Pontificia Universidad Católica de Chile, Chile
- EMRO – College of Health Sciences, Ministry of Health, Bahrain
- EURO – Glasgow Caledonian University, UK
- SEARO – Ramathibodi School of Nursing, Thailand
- WPRO – Hong Kong Polytechnic University, Hong Kong

SECTION II: Duties and Procedures of the Secretariat as described by the Constitution & Bylaws (revised and ratified in 2008)

#### ARTICLE 13 – Functions and Duties (Secretariat)

13.1. The Secretariat functions as the coordinating body of the Network. It is housed within a Collaborating Centre elected by the membership of the Network for a period of four years. The Centre may be redesignated for a subsequent period, up to a maximum of a further four years, as voted on by the membership. It is headed by a Secretary-General who is the Director of the Collaborating Centre and who at her/his own discretion may appoint someone to assist in carrying out the duties of the Secretariat.

13.2 The Secretariat has the following duties:

- a) To execute decisions made by the Executive Committee in consultation with the Network.
- b) To manage the finances of the Network to carry out its activities.
- c) To promote and maintain relations with members of the Network.
- d) To collect and distribute relevant information among members of the Network.
- e) To prepare marketing and publicity materials.
- f) To disseminate information about the Network to interested institutions and individuals who are not members of the Network.
- g) To take editorial responsibility for and distribution of the official publication of the Network.
- h) To facilitate and coordinate Global Network activities, including the application for funds on behalf of the Network to carry out its activities.
- i) To promote Network goals through liaisons with relevant organizations and groups.
- j) To maintain records and ensure the safe-keeping of archives and collections of the Network.
- k) To submit biennial reports to the membership.
- l) To maintain an up-to-date register of all categories of members and partners of the Network.
- m) To report to General Membership on behalf of Executive Committee on decisions in timely manner. The Secretariat may delegate one or more of the above tasks to one or more members of the Network.

13.3 The Secretariat shall organize a General Meeting to take place biennially, and shall prepare an agenda for the said meeting to which all members and partners of the Network shall be invited.

13.4 The Secretariat shall organize Executive Committee meetings in accordance with the provisions of Article 12.1 and at other times as required.

13.5. The Secretariat shall give written notice to all member Collaborating Centres of the time and place of meetings of the Executive Committee. Network members may propose items they wish included on the agenda.

13.6 The Secretariat shall provide the Executive Committee and the General Meeting with a report of its activities at each meeting.

13.7 The Secretariat is accountable to the Executive Committee and to the Global Network for the functions and duties stipulated in these Bylaws.

13.8 In the event that the Collaborating Centre having the Secretariat ceases to be a member of the Network, or is unable to perform its functions and duties, the Executive Committee shall designate another Centre to carry out the functions of the Secretariat until it is feasible to conduct an election. The election

process must not exceed one year.

Note: Since October 2000 the Secretary General has served as a partner on the Global Advisory Group (GAG/NM) to the WHO Director General and as a representative at the WHO Meeting of Partners. These representational responsibilities will be reflected in the Constitution at its next revision.

### SECTION III Executive Co-ordinator Job Description

UNIVERSITY OF SÃO PAULO AT RIBEIRÃO PRETO

COLLEGE OF NURSING

TITLE OF POST: Executive Coordinator for the Global Network of World Health Organization Collaborating Centres for Nursing and Midwifery Development, (GNWHOCC).

LOCATION: University of São Paulo at Ribeirão Preto College of Nursing

RESPONSIBLE TO: Secretary-General, Global Network of World Health Organization Collaborating Centres for Nursing and Midwifery Development

#### MAIN PURPOSE OF THE POST:

To strategically manage and direct the activities and resources for attainment of the key deliverables in connection with the work of the Global Network of WHOCC.

#### DUTIES AND RESPONSIBILITIES:

Leading on the achievement of key strategic aims within the network. Represent the Secretary General and the WHOCC GN, as appropriate, at meetings, conferences and contribute to the discussions.

Manage and monitor the financial activities of the WHOCC GN. To include the collection / payment of fees and advising on appropriate fee levels in consideration of World Bank bandings.

Establish systems to ensure the scheduling and clerking of all appropriate GNWHOCC meetings and teleconferences. To report on the progress of all the activities of the WHOCC in connection with the Global Network. Developing the agenda in discussion with the Secretary General for all Executive and General meetings and other meetings as appropriate.

Provide high level advice on, and ensure Secretariat compliance with, the Constitution and Bylaws of the Global Network and WHOCC.

Co-ordinate and manage the production of the WHOCC GN Journal. To include editorial responsibility and design. Responsible for the development and production of any PR materials in connection with the GNWHOCC.

Responsible for the scheduling and managing the arrangements for all GNWHOCC international conferences hosted by the Secretariat.

Responsible for the maintenance of GN WHOCC databases and Web page.

Responsible for the co-ordination of the work of WHOCCs within the Network.

Responsible for other designated activities associated with the Schools WHOCC status.

**QUALIFICATIONS:** Educated to degree level or equivalent as a minimum. Post graduate qualification desirable.

**EXPERIENCE:** At least six months senior management experience. Experience of working within a Higher Education and Health Environment. Experience of high level committee servicing.

Experience of working in an international or overseas environment will be a distinct advantage.

**KNOWLEDGE:** A good working knowledge of Microsoft Office (particularly Word, Excel, Access and Outlook) and World wide web is essential. A knowledge of World Health Organization operations.

**SKILLS/ABILITIES/COMPETENCES:**

Excellent oral and written communication skills. Ability to plan, work and manage a varied workload without supervision. Ability to work as part of a team and on own initiative.

Executive Coordinator typical tasks / activities

(Hybrid George Mason University/Glasgow Caledonian University/ University of São Paulo at Ribeirão Preto College of Nursing model)

Note: The tasks listed below represent the essentials of running the Secretariat on a day-to-day basis. In the model these duties are assigned to the Executive Coordinator. They could be distributed differently depending on the skill mix of the available staff.

1. Budget and Fees Collection
  - Prepare budget
  - Monitor income and spending
  - Develop fees payment schedule according to World Bank Groupings
  - Issue invoices, reminders, receipts (or charge this activity to a central Finance Office)
  - Monitor fee income
2. Reporting
  - Draft reports for Secretary General's approval to: Global Network, Executive Committee, WHO, and other internal and external bodies as stated in the bylaws
  - Coordinate work of CCs within Network; collect reports, summarize data therein
3. Governance/ Policy coordination
  - Be familiar with Constitution, Bylaws; interpret as required
  - Draft analyses/summaries, as required
  - Policy development (including proposing updates)
  - Draft agenda, background documents for Executive Committee
  - Draft agenda, background documents for Global Network
  - Draft Minutes Executive Committee and Global Network
  - Follow up on Network/Executive Committee decisions and ensure timely adherence to constitutional guidelines and deadlines

4. Meeting Planning
  - Liaise with conference hosts, hotels, caterers
  - Plan logistics of meeting format, timetable, seating
  - Prepare, copy, distribute papers
  - Track registrations, attendance, fees, reimbursements
  - Disseminate information, answer queries
  - Arrange attendance of observers/guests in accordance with constitutional guidelines/  
established policy
  
5. Advocacy
 

Assist Secretary General with outreach and liaison, e.g. to

  - Global Advisory Group (GAG), Meeting of Partners
  - International conferences, meetings, presentations as required
  - Contact/liaison with other interested organizations
  
6. Support Secretary General
  - Correspondence
  - Presentations
  - Scheduling
  
7. Public Relations/Communications
  - Design/publish banners, flyers, brochures
  - Keep Web site up to date, post documents, update membership list, information
  - Keep Listserve up to date, manage subscribers, encourage use by membership
  - Act as first point of contact for members, public, WHO, other interested organizations, e.g. affiliates, would-be CCs, other international nursing organizations
    - Maintain membership lists, committee lists, invite newly designated CCs to join Network in accordance with constitutional guidelines/established policy
    - Prepare information packages on Global Network for distribution at meetings, presentations, etc.
  
8. Newsletter
  - Collect articles/news items; copy edit, submit to Editor in Chief
  - Prepare for designer, follow up with contributors, check facts, collect photos, illustrations
  - Liaise with designer (including financial negotiations)
  - Liaise with printer (including financial negotiations)
  - Distribute newsletter to members and others on distribution list

SECTION IV: Resources used by University of São Paulo at Ribeirão Preto College of Nursing to meet requirements of running the Secretariat

As was the case during transition from Glasgow Caledonian University (GCU), it is the hope of University of São Paulo at Ribeirão Preto College of Nursing (EERP) that the change to a new Secretariat will be smooth and that the communications base among Collaborating Centres, WHO, and the existing Secretariat is sufficiently strong to allow a short process of adaptation on the part of the new Secretariat and the membership. The practicalities of running of the Secretariat will be individual to each Collaborating Centre and dependent upon its staffing and resources.

Annual Fee income from the CCs is approximately US \$16,000 per annum. University of São Paulo



at Ribeirão Preto College of Nursing has found that an additional US \$110,000 per annum is required. This additional financial commitment will very much depend on the typical in-country costs of personal resources and materials. It should also be noted that the \$110,000 does not include the staff costs of the Secretary General or the general university overhead costs (examples of these provided below). These costs are in fact borne by the University as part of the scope of a Dean of School's responsibility and the international portfolio of the School on an in-kind basis.

Administrative costs include anything that is purchased and can be readily accounted for, for example:

- Newsletter
- Staff travel
- PR/communications items such as signage, brochures, stationery, souvenirs, logo design
- Office supplies
- Photocopying
- Postage costs
- Website maintenance
- Telephone calls, fax transmissions (but not lines or equipment)
- Some equipment, e.g. computer, printer

The following costs are not included in the estimates above:

- Light, heat
- Office space
- Technical support: accounting, IT, mail services, email services, web server, HR services (payroll, benefits).
- Equipment: phones, fax, xerox
- Library/information resources
- Secretary General time

#### Human Resources

The specific costs for salaries and benefits would vary based on the HR costs of the country hosting the Secretariat. It is suggested that one full time administrative/project management person is necessary at senior level. (The current Executive Coordinator is not a nurse although has previous senior administrative experience).

The following estimates of time commitment are offered as guides for a Collaborating Centre considering hosting the Secretariat.

Secretary General (Director of Collaborating Centre University of São Paulo at Ribeirão Preto College of Nursing).

- Approximately 10 hours per week of consultation time.
- Approximately 05 weeks per year of Secretariat-related travel.

Collaborating Centres should use the time estimates above as indications of their own commitment needs to the Secretariat.

Deputy Director of Collaborating Centre

- Approximately 7 hours per week of consultation time.
- Approximately 2 weeks per year of travel time.

The Deputy Director's time has not been charged to the program although travel directly and exclusively related to the goals of the Global Network has been charged.

Executive Coordinator (Senior Administrator)

- Approximately 35 hours per week of Global Network coordination and EERP Collaborating Centre work.
- Approximately two weeks per year of travel time.

The Executive Coordinator's salary has not been charged to the program. It is not included in the total estimate of monetary resources suggested above as being required in addition to fees.

SECTION V: Nomination Form for Collaborating Centres wishing to serve as Secretariat

These forms should be submitted to the Secretariat by May 31, 2013. They should be completed and submitted by email attachment for ease of onward distribution to the membership, but this page, with the Director or Head of Collaborating Centre's signature, must also be faxed to the Secretariat at: +55 16 3602 3393. In accordance with established policy, the Executive Committee provides oversight on the nomination and election procedures. In the case of an Executive Committee member's Collaborating Centre seeking or accepting nomination as Secretariat, that Executive Committee member withdraws from the process. Election will take place electronically in June 2013 to allow a one-year orientation period.

A supporting statement from another Collaborating Centre may be attached but is not required. Collaborating Centres wishing to nominate another Collaborating Centre should contact their nominee and encourage them to submit this form.

At that time, we have suggested a schedule for this process and prepared the system for anonymous and secret voting through the website of the GNWHOCC. The use of this system was agreed and approved during the General Meeting in Malta.

Unfortunately, we did not receive candidates for the process and could not start the period for nominations for new Secretariat. We discussed this situation at the Executive Committee meeting in June 2011, in some regional meetings and in further emails to encourage candidatures.

During these discussions, this Secretariat was stimulated to continue for another period. The Secretariat's redesignation is foreseen in article 13 of the bylaws.

“Article 13: Functions and Duties 13.1. The Secretariat functions as the coordinating body of the Network. It is housed within a Collaborating Centre elected by the membership of the Network for a period of four years. The Centre may be redesignated for a subsequent period, up to a maximum of a further four years, as voted on by the membership.”

Therefore, in discussions with the Executive Committee Meeting in March 2012, we agreed on submitting to the General Meeting in 2012 the proposal of extending the term of this Secretariat until July 2014. The proposal of extension was approved by the Executive Committee members first and by all present members during the June 2012 General Meeting.

In April 2014 the Secretariat sent an e-mail to all members with a proposed timeline for nominations and election of the Secretariat for 2014-2018, after addressing the issue at an Executive Committee Meeting in the same month, presenting the 'Guidelines for Collaborating Centres interested in running for election as Secretariat' to all members. The deadline for receipt of nominations was defined as May 31st 2013. The Secretariat received two nominations for new Secretariat: from the WHO Collaborating Centre for Nursing Human Resources Development and Patient Safety, at the University of Miami School of Nursing and Health Studies, USA; and from the WHO Collaborating Centre for Nursing, Midwifery and Health Development, at the Faculty of Health, University of Technology, Sydney (UTS), Australia.

Nominations were approved by the Executive Committee in June 2013 and for the election, the names and email address of Directors were submitted to the enterprise responsible for running the election, which then enabled the voting system through the 'members only' section of the website.

The Director of each WHOCC received an automatically generated e-mail to inform their user and password for voting at the Global Network Election 2013 (Secretariat 2014-2018). The voting system was open from July 1st to July 26th 2013. The Election result was disclosed on July 29th 2013, with the following percentages:

WHOCC for Nursing Human Resources Development and Patient Safety, University of Miami - School of Nursing and Health Studies, USA: 12 votes (48 %)

WHOCC for Nursing, Midwifery and Health Development - University of Technology - Faculty of Nursing, Midwifery & Health, Australia: 13 votes (52 %)

The transition period began in November 2013 until July 2014. During this process, the Secretary General, Dr. Isabel Amélia Costa Mendes and the Secretariat-Elect, Dr. John Daily maintained contacted by email and also during the Executive Committee

meetings. A visit by the elected Secretary-General and Executive Coordinator to the Secretariat Headquarters was planned for April 2014 but due to a major concomitant event in city hosting the Secretariat, it had to be postponed and another accessible date was not found. However, the elected Secretary-General John Daly and the Secretary-General met during an event in Geneva and the elected Executive Coordinator and the Executive Coordinator also met during an event attended by both of them, enabling them to better discuss the transition process.

At the end of the General Meeting in Coimbra, Portugal, at the Ceremony of Transfer of the Secretariat Headquarters to the WHO Collaborating Centre for Nursing, Midwifery and Health Development, Faculty of Nursing, Midwifery & Health - University of Technology, Sydney, the Secretariat will deliver the following materials to the 2014-2018 Secretariat:

- The GNWHOCC website content: Home – Who we are – Secretariat – Partners – News & Publications – Events – Pictures – Links – Members Only – Contact Us;
- The minutes from 15 General Meetings and 12 Executive Committee Meetings;
- The 2010, 2012 and 2014 Technical and Financial Reports;
- One hardcopy of each Nursing and Midwifery Links published by the Secretariat;
- One digital copy of each Nursing and Midwifery Links published by the Secretariat to be kept in the archives of the Global Network;
- The logos of the General Meeting and Executive Committee Meetings created by this Secretariat;
- The Tool Kit for New Members created by this Secretariat;
- The Map of Common Activities developed by this Secretariat;
- The four videos created by this Secretariat;
- The databank with contacts of Professors from WHOCC members.

When we assumed the Secretariat of the Global Network in July 2008 and based on our experience with the Brazilian Collaborating Centre, we were aware that coordinating an organization like this Network would not be an easy task. However, we have had to face many unexpected challenges in this process.

## 5. A brief evaluation of the Secretariat's difficulties and achievements

Looking back, we see that we have made efforts to achieve many of our goals, such as to increase the Network visibility through our website, and publish the Network Newsletter and the Nursing and Midwifery Links. We also struggled to increment our relationship with the general public, advocating for Nursing and Midwifery in the six WHO Regions. In order to achieve this we developed several actions, among them, we have organized the Distinguished Lecture Series and the Directory of Nursing and Midwifery Training Institutions.

After six years together and having the

opportunity to celebrate with you the 25th anniversary of the GNWHOCC, we are really proud of our history of collaboration and partnerships!

The results shown in this document would not be possible without the participation of all Network Members. This has been a delightful opportunity to learn more about the relevant work CC's develop around the globe and to have the honor to represent this brilliant group of Nursing and Midwifery Leaders!

Thank you for trusting us for this role!

# ACKNOWLEDGMENTS

First, the Secretariat acknowledges the support of all 43 Collaborating Centres that are members of the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development. In addition, we must emphasize the meaningful support and partnership from the Global Network Executive Committee members.

Also, we acknowledge the support, encouragement and contributions during these 6 years of Dr. Margareth Phiri, Regional Office for Africa (AFRO); Dr. Magdalene Hilda Awases, Regional Office for Africa (AFRO); Dr. Silvina Malvarez Carlino, Regional Office of the Americas (AMRO); Dr. Silvia Cassiani, Regional Office of the Americas (AMRO); Dr. Valerie Fleming, former Nursing Advisor at the Regional Office for Europe (EURO); Dr. Galina Perfilieva, Regional Office for Europe (EURO); Dr. Fariba Al Darazi, Regional Office for the Eastern Mediterranean (EMRO); Dr. Prakin Suchaxaya, Regional Office for South East Asia (SEARO); Dr. Kathleen Fritsch, Regional Office for the Western Pacific (WPRO) and Dr. Fethiye Gulin Gedik, Regional Office for the Western Pacific (WPRO).

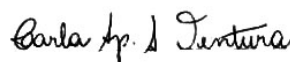
The Ministry of Health of Brazil was a key partner for this Secretariat. The Ministry of Health supported our activities, with the belief that Nursing and Midwifery really makes the different to Health.

The University of São Paulo supported us with infra-structure in all of our activities.

The University of São Paulo at Ribeirão Preto College of Nursing and the WHO Collaborating Centre for Nursing Research Development, without which we would not be able to work as the Global Network Secretariat.



Isabel Amelia Costa Mendes, RN, PhD  
Secretary-General



Carla Aparecida Arena Ventura, PhD  
Executive Coordinator



## Constitution and Bylaws

Revised 2008

Preamble

In this document the words “Network” and “Global Network” mean the Global Network of WHO Collaborating Centres for Nursing and Midwifery Development. In this document, the singular serves also for the plural, and the feminine for the masculine according to the required context. If the titles designating World Health Organization (WHO) and/or Global Network officers and members change, the intent should be interpreted according to current terminology.

Constitution

There shall be a Global Network of WHO Collaborating Centres for Nursing and Midwifery Development, and its central purpose is to strengthen and promote nursing and midwifery leadership, education, practice and research towards the realization of the social goal of “Health for All” through primary health care. This shall be achieved through a process of collaboration, coordination, and mobilization of resources in the areas of nursing and midwifery leadership, education, practice and research. The Network will carry out advocacy and evidence based policy activities within the framework of World Health Assembly (WHA) and regional resolutions and the WHO Programs of work. The Network shall perform its work through meetings of the membership and its Executive Committee, assisted by the Secretariat.

I. Statement of Purpose

Article 1: Goal and Objectives

1.1. The Network has as its primary goal the strengthening of member Collaborating Centres in their efforts to strengthen nursing and midwifery development including leadership, education, practice and research within the framework of national, regional and global needs and health plans to achieve the goal of primary health care.

1.2. The objectives are to:

a) Strengthen the leadership, education, practice and research programs of the Network’s members aimed at the goal of Health for All.

b) Develop appropriate technologies (approaches, tools and methodologies) for nursing and midwifery development that emphasize primary health care.

c) Promote and implement Health for All strategies in health services delivery and educational programs through nursing and midwifery excellence.

d) Exchange information among Collaborating Centres to introduce innovations in the development and use of human resources to deliver health services,

with special reference to nursing and midwifery services.

e) Collaborate with WHO and its member states, Collaborating Centres, NGOs, and others interested in promoting the health of populations.

f) Support institutions seeking to become WHO Collaborating Centres.

g) In partnership with WHO and other relevant international health organizations, take an active role in setting health development policies.

h) At the request of WHO, serve as a partner with the Global Advisory Group on Nursing and Midwifery (GAG/NM) to the WHO Director General and with other WHO policy groups.

Article 2: Principle Aims

2.1. To collaborate at the national, regional and global levels to strengthen cooperation and demonstrate measurable outcomes.

2.2. To organize Task Forces and other strategies in the areas of community oriented nursing and midwifery development; and

2.3. To promote research that identifies and supports evidence-based practice.

II. Membership

Article 3: Categories of Membership

There are four types of membership in the Network:

3.1. Full membership

3.2. Honorary membership

3.3. Ex officio membership

3.4. Organizational/Institutional Partnership

Article 4 - Definition of Membership

Categories

4.1. Full Members: WHO Collaborating Centres for Nursing and Midwifery Development whose purposes and objectives are in accord with the Network and the activities which flow from them are eligible to become full members of the Network on acceptance by the voting membership and on paying the applicable dues.

Membership shall be offered by the Executive Committee with ratification by full members.

4.1.1 Rights of Full Members

a) To vote (one vote per Collaborating Centre) at meetings, or by electronic means between meetings, as arranged by the Secretariat.

b) To have access to secure areas of the Network web site.

c) To have access to the Global Network listserv.

d) To use the Global Network logo on relevant correspondence and publicity, in accordance with guidelines set by the Executive Committee.

e) To be represented and heard at General Meetings of the Network.

f) To have access to communication and networking opportunities with all membership categories of the Network.

g) To receive the official journal of the Global Network and other Network publications.

h) To submit news items and articles for publication in the journal.

i) To propose partnerships for exploration by the executive committee.

#### 4.1.2 Obligations of Full Members:

a) To maintain active involvement and cooperation in Global Network activities.

b) To provide the Secretariat with regular updates on Collaborating Centre activities, suggestions for additional Network initiatives, and feedback on the Network's effectiveness.

c) To keep the Secretariat informed of any changes affecting the Collaborating Centre's viability or role in the Network.

d) To provide the Secretariat with a list of individuals with special expertise in various areas who can be available on request to assist with a particular project or activity of the Network.

e) To submit annual reports in the format prescribed by WHO to WHO, the relevant WHO region and the Global Network Secretariat.

f) To pay dues in an amount determined by the Secretariat in accordance with Global Network policy.

4.2. Honorary members: Honorary membership may be recommended by the Executive Committee or a Collaborating Centre, with ratification by the voting members, for an individual or organization that has made a significant contribution to the Network. The rights of participation in all activities as described in Article 4.1.1, e) - i), of these Bylaws will apply to honorary members. Honorary members do not pay dues, do not have a vote, and are not included in the count of a quorum.

4.3 Ex officio Members: Ex officio members are members of the Global Network or its committees by virtue of another position that they hold, or by constitutional definition, as specified in this document. When the specified qualifying position terminates, the term as ex officio member also terminates. Ex officio members do not pay dues, do not have a vote, and are not included in the count of a quorum. The Senior Scientist for Nursing and Midwifery and the Regional Adviser for Nursing and Midwifery in each WHO regional office are ex officio members of the Network. The International Council of Nurses (ICN) and the International Confederation of Midwives (ICM) are ex officio members of the Network and may send a representative to general meetings. The rights of participation in all activities as described in Article 4.1.1,

e) - h), of these Bylaws will apply to ex officio members. Use of the Global Network logo may be permitted for certain specific purposes, in accordance with guidelines set by the Executive Committee, on application to the Secretariat.

4.4 Organizational/Institutional Partners: Organizations wishing to partner with the Global Network to further its goals and having the resources to contribute to its objectives in a measurable way may be considered for organizational/institutional partnership in accordance with stipulated policy guidelines. Organizational/institutional partners have a relationship with the Global Network as a whole, and remain in status only so long as their contribution continues.

4.4.1 Rights of Organizational/Institutional Partners:

a) To be represented and heard at General Meetings of the Network but not to vote.

b) To receive the official journal of the Global Network and other Network publications.

c) To submit news items and articles for publication in the journal.

d) To use the Global Network logo for certain specific purposes, in accordance with guidelines set by the Executive Committee, and on application to the Secretariat.

4.4.2 Obligations of Organizational/Institutional Partners:

a) To commit real and measurable resources in furtherance of a particular project or activity that meets the goals and objectives of the Global Network and its Collaborating Centres.

b) To provide regular reports on their activities.

c) To keep the Secretariat informed of any organizational or other changes affecting their role in the Network.

d) To pay an Administrative Fee at a level determined by the Secretariat and ratified by the Executive Committee.

### III. General Meetings (GM)

#### Article 5: Purpose and Procedures (GM)

5.1. The General Meeting is held for the conduct of the general business of the Network, including the determination of the Network's general policies, and carrying out such tasks and responsibilities as the full membership is empowered to carry out under this Constitution and Bylaws.

5.2. The General Meeting will be held biennially at a location and date proposed by a Collaborating Centre wishing to host it, and approved by the Executive Committee and the voting members.

5.3. General Meetings are open to all full members, honorary members, ex officio members and partners. Only full members (Collaborating Centres) are

eligible to vote, and shall have only one vote.

5.4. The Secretary General shall chair the meeting. The Vice-Chair appointed under the provisions of Article 8.2 shall chair the meeting in the event the Secretary General is unable to do so.

5.5. At the discretion of the Secretary General in consultation with the Executive Committee, the Network Secretariat, WHO, and the host Collaborating Centre may bring an additional person for technical support, but who does not have the right to vote.

5.6. Observers may be invited to the meeting at the discretion of the Secretary General in consultation with the Executive Committee.

5.7. The Secretariat will develop a provisional agenda, to be approved by the Executive Committee, before ratification by the voting members.

#### Article 6: Quorum and Voting (GM)

6.1. A quorum for general meetings is defined as 50 % of full members.

6.2. Decisions are made by a simple majority of those present and eligible to vote, conducted by open or secret ballot.

6.3. Business which requires immediate action may be conducted by mail, or any means of telecommunication.

#### IV. The Executive Committee (EC)

##### Article 7: Composition (EC)

##### 7.1. Voting Members (EC)

##### 7.1.1 The Secretary General.

7.1.2 One member Collaborating Centre from each of the six WHO regions, elected by the full members of the Network from each region, to serve as the representative of the Collaborating Centres within the region. The Collaborating Centre so elected will appoint a person to represent it at Executive Committee meetings.

##### 7.2. Ex officio members (EC)

7.2.1 The Senior Scientist for Nursing and Midwifery at WHO Headquarters.

7.2.2 At the discretion of the Secretary General, a person from the Collaborating Centre hosting the Secretariat for technical support.

7.3. Ad hoc members (EC): Network members to ensure regional representation, to address specific issues, or as technical support for the Executive Committee member representing WHO Headquarters, or the Collaborating Centre hosting a General Meeting.

##### Article 8: Chair (EC)

8.1. The Secretary General shall serve as Chair of the Executive Committee.

8.2. The Executive Committee will appoint a Vice-Chair from among the voting members of the Executive Committee, who will serve from the close of one General Meeting to the close of the next General Meeting. During the stated period, the Vice-Chair will

chair Executive Committee and/or Global Network meetings in the event the Secretary General is unable to do so for all or part of a meeting.

##### Article 9: Terms of Office (EC)

9.1. The terms of office of the voting members of the Executive Committee will be four years on a staggered schedule.

9.2. If a Collaborating Centre holding office as an Executive Committee member ceases to function, or is unable to continue membership on the committee, that Collaborating Centre will be replaced by a Collaborating Centre elected from the same region.

##### Article 10: Quorum and Voting (EC)

10.1. A quorum of four voting members is required for Executive Committee meetings, organized according to an agenda scheduled during biannual meetings.

10.2. Decisions shall be taken on a simple majority of votes, conducted by open or secret ballot.

10.3. In the case of a tie, the Secretary General has the deciding vote.

10.4. If an Executive Committee Member is not able to attend the meeting, (s)he is expected to seek a suitable deputy approved by the region.

##### Article 11: Functions and Duties (EC)

11.1. The duties of the Executive Committee are as follows:

- a) To initiate and stimulate Network activities.
- b) To monitor and evaluate Global Network activities.
- c) To propose major policy guidelines for ratification by the Network members at the General Meeting.
- d) To develop key policy targets with the consensus of the Network.
- e) To prepare for decisions that the General Meeting is empowered to take within the terms of the Constitution and these Bylaws.
- f) To execute the decisions taken by the General Meeting.
- g) To identify and plan for the utilization of resources.
- h) To invite/propose full and Honorary members and organizational/institutional partners for ratification by the membership.
- i) To approve the Secretariat report prior to its presentation to the full members, including funds received and spent by the Network.
- j) To identify mechanisms for generating funds for the Network and its activities.
- k) To prepare for the Network election.
- l) To appoint ad hoc task forces or working groups to undertake specific tasks.
- m) To bring to the attention of Collaborating Centres operational guidelines developed by the

Secretariat and approved by the Executive Committee.

n) To give Executive Committee the right or the duty to propose and develop organisational partners.

o) To act on behalf of the General Membership within the parameters of the strategic plan and goals to capitalise on opportunities in a timely manner.

11.2. The Executive Committee reserves the right to call a vote of confidence if the Secretariat is not performing in accordance with the objectives of the Global Network.

11.3. Business which requires immediate action may be conducted by mail, or any means of telecommunication.

#### Article 12: Frequency of meetings (EC)

12.1. The Executive Committee shall meet at least once in the period between biennial Global Network meetings, as well as immediately preceding and, if required, following a Global Network meeting.

12.2. Executive Committee meetings may take place in person, or by any other means.

#### V. The Secretariat

##### Article 13: Functions and Duties (Secretariat)

13.1. The Secretariat functions as the coordinating body of the Network. It is housed within a Collaborating Centre elected by the membership of the Network for a period of four years. The Centre may be redesignated for a subsequent period, up to a maximum of a further four years, as voted on by the membership. It is headed by a Secretary General who is the Director of the Collaborating Centre and who at her/his own discretion may appoint someone to assist in carrying out the duties of the Secretariat.

13.2. The Secretariat has the following duties:

a) To execute decisions made by the Executive Committee in consultation with the Network.

b) To manage the finances of the Network to carry out its activities.

c) To promote and maintain relations with members of the Network.

d) To collect and distribute relevant information among members of the Network.

e) To prepare marketing and publicity materials.

f) To disseminate information about the Network to interested institutions and individuals who are not members of the Network.

g) To take editorial responsibility for and distribution of the official publication of the Network.

h) To facilitate and coordinate Global Network activities, including the application for funds on behalf of the Network to carry out its activities.

i) To promote Network goals through liaisons with relevant organizations and groups.

j) To maintain records and ensure the safe-keeping of archives and collections of the Network.

k) To submit biennial reports to the

membership.

l) To maintain an up-to-date register of all categories of members and partners of the Network.

m) To report to General Membership on behalf of Executive Committee on decisions in a timely manner. The Secretariat may delegate one or more of the above tasks to one or more members of the Network.

13.3. The Secretariat shall organize a General Meeting to take place biennially, and shall prepare an agenda for the said meeting to which all members and partners of the Network shall be invited.

13.4. The Secretariat shall organize Executive Committee meetings in accordance with the provisions of Article 12.1 and at other times as required.

13.5. The Secretariat shall give written notice to all member Collaborating Centres of the time and place of meetings of the Executive Committee. Network members may propose items they wish included on the agenda.

13.6. The Secretariat shall provide the Executive Committee and the General Meeting with a report of its activities at each meeting.

13.7. The Secretariat is accountable to the Executive Committee and to the Global Network for the functions and duties stipulated in these Bylaws.

13.8. In the event that the Collaborating Centre having the Secretariat ceases to be a member of the Network, or is unable to perform its functions and duties, the Executive Committee shall designate another Centre to carry out the functions of the Secretariat until it is feasible to conduct an election. The election process must not exceed one year.

#### VI. Final Provisions

##### Article 14: Revisions

The voting membership shall be notified in writing two weeks in advance of any proposed revision of the Constitution and Bylaws, and such revision passed by a two thirds majority vote at a General Meeting.

##### Article 15: Deciding Authority

The Executive Committee will decide in all cases not covered by the Constitution or the Bylaws, and any such decisions shall be ratified at the next General Meeting.

##### Glossary of Acronyms

EC: Executive Committee

GM: General Meeting

GAG: N/M Global Advisory Group on Nursing and Midwifery

ICM: International Confederation of Midwives


ICN: International Council of Nurses

NGO: Non Governmental Organization

WHA: World Health Assembly

WHO: World Health Organization





**Thank you for the opportunity  
of 6 years of joint work!**

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